

LETTER OF CREDIT ADVISING

# PRODUCT DISCLOSURE SHEET

Please read this Product Disclosure Sheet before you decide to take up the Letter of Credit Advising. Seek clarification from MUFG Bank (Malaysia) Berhad if you do not understand any part of this document or the general terms stated herein.

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### 1. What is this product about?

Letter of Credit Advising (LA) is a service offered by MUFG Bank (Malaysia) Berhad ("the Bank"), facilitating the advising of a Letter of Credit issued in your favour by its correspondent banks (Letter of Credit Issuing Bank), located locally or abroad. The Bank acts as an intermediary i.e. Advising Bank, whose primary role is to authenticate the said Letter of Credit upon receipt from their correspondent bank prior to advising the instrument to you, without any further engagement on its part.

### 2. What are the main features of this product?

- The Letter of Credit is subject to the Uniform Customs and Practice for Documentary Credits, Publication 600 (UCP 600).
- The Bank will ensure that the Letter of Credit received by you is a genuine instrument.
- You may also request the Bank to add its confirmation to the Letter of Credit, if so desired and authorised by the
  instrument. A confirmed Letter of Credit entails the Bank's undertaking (Confirming Bank) to honour a presentation
  from beneficiary which is in compliance to the Letter of Credit, on top of the Issuing Bank's undertaking. This usually
  arises due to concern on sovereign risk and/or Issuing Bank payment risks. Notwithstanding the foregoing, the Bank
  is under no obligation to confirm any Letter of Credit, unless it is agreeable to do so and upon payment of its
  confirmation fees.

### 3. How do I apply for this product?

You do not need to have any prior approved facility with the Bank to enjoy this service. However, you will need to advise your Buyer to request their Banker (i.e. the Letter of Credit Issuing Bank) to send the Letter of Credit to the Bank (SWIFT: BOTKMYKX).

### 4. What are my obligations?

You are required to examine the terms and conditions stipulated in the Letter of Credit upon receipt from the Bank to ensure that it is reflective of the terms of your underlying commercial contract with the Buyer and that you are able to fulfil its requirements accordingly.

## 6. What if I fail to fulfil my obligations?

If you fail to comply with the Letter of Credit terms and conditions, you will lose the payment undertaking from the Letter of Credit Issuing Bank and the Confirming Bank, if any.

### 7. What are the major risks?

- Although a Letter of Credit entails the payment undertaking of the Issuing Bank, such bank may not be known to you and the country in which the bank resides may also be a concern e.g. political or foreign exchange risks.
- Letter of Credit is a conditional payment undertaking, you need to ensure all its terms and conditions are duly complied with when you draw against the instrument.

## 8. What are the fees and charges I have to pay?

Advising Fee	<ul> <li>MYR50.00 + courier charges (For Customer)</li> </ul>
	<ul> <li>MYR100.00 + courier charges (For Non-Customer)</li> </ul>
Other Charges	Please refer to the Bank's Corporate website at
	https://www.bk.mufg.jp/malaysia/index.html for details

Note: The Bank may revise the commission, interest rate, fee and charges from time to time at its absolute discretion, subject to the Bank giving you advance notice of 21 days.

### 9. What do I need to do if there are changes to my contact details?

It is important that you inform us of any change in your contact details to ensure that all correspondences reach you in a timely manner. You may contact your Account Relationship Manager directly or the Bank:

Via phone to: 03-2034 8000 / 03-2034 8008 Via email to: <u>customercare@my.mufg.jp</u>



### 10. Who should I contact for further information or to lodge a complaint?

For internal dispute resolution, you may contact the Bank:

Via phone to: 03-2034 8000 / 03-2034 8008 Via email to: <u>customercomplaint@my.mufg.jp</u>

If you are dissatisfied with the outcome of the internal dispute resolution process, you may contact Bank Negara Malaysia LINK or TELELINK:

Via phone to: 1-300-88-5465 Via fax to: 03-2174 1515 Via email to: <u>bnmtelelink@bnm.gov.my</u> Via letter to: Laman Informasi Nasihat and Khidmat (LINK) Bank Negara Malaysia P.O. Box 10922 50929 Kuala Lumpur, Malaysia

The information provided in this disclosure sheet is valid as at December 2021 and is subject to change at the Bank's discretion from time to time.