

CMS Singapore

Information Reporting User Guide

Information Reporting

To Do - Detail			
COMSUIE Portal	Waiting for Application	Waiting for Approval	Rejected
Password Reset	1		1
OTP Token Activation	1		1

1 Login to COMSUIE & click on **CMS Singapore**

2 Click on **Information Reporting**

• To view balance, loans, deposits, trades, etc., click on **Overview** (A)

(proceed to **Page 3** (←click here) for more details)

• To End of Day Balance (EOD), click on **EOD Balance Inquiry** (B)

(proceed to **Page 4** (←click here) for more details)

• To view statement or account movement, click on **Transaction Activity** (C)

(proceed to **Page 5** (←click here) for more details)

• To view transaction details, advices, etc., click on **Transaction Details** (D)

(proceed to **Page 6** (←click here) for more details)

• To view daily foreign exchange quotation, click on **Special Reports** (E)

(proceed to **Page 7** (←click here) for more details)

Overview

The screenshot shows the 'Balances' tab of a MUFG account overview. At the top, there are navigation tabs: Balances (A), Loans (B), Deposits (C), Trade (D), FX Contract (E), and Portfolio. The 'View In' dropdown is set to 'SGD-Singapore dollar' (F1) with a 'Go' button (F2). Below the tabs, there are filters for 'Company' (set to 'All') and 'As of Date' (set to '16-11-2021' with a calendar icon G1) and a 'Go' button (G2). The main content area shows 'ABC CORP PTE LTD' as of 16 Nov 2021, 16:06 (UTC+08:00). Under 'Current Account', a table lists account details. At the bottom, there is a 'Grand Total' table and a 'Download' button (H) with links for 'Print' and 'Back'.

Account No.	Account Currency	Opening Balance	Current Balance	Current Net Balance
123456 ABC CORP PTE LTD	SGD	SGD 111,374,322.10	SGD 131,466,763.06	SGD 127,444,569.21

Account Currency	Opening Balance	Current Balance	Current Net Balance
SGD	SGD 111,374,322.10	SGD 131,466,763.06	SGD 127,444,569.21

- To view balance, click on **Balances** (A)
- To view loans, click on **Loans** (B)
- To view deposits, click on **Deposits** (C)
- To view trades, click on **Trade** (D)
- To view FX contracts, click on **FX Contract** (E)

Note:

- To overview in a specific currency, select a Currency (F1) & click **Go** (F2) (conversion based on the current day rates)
- To overview on a specific period, select As of Date (G1) & click **Go** (G2)
- To download in CSV or PDF, click **Download** (H)

(refer to **Page 8** (←click here) for more details)

EOD Balance Inquiry

EOD Balance Inquiry

Product * Account No. * Month * Search

Current Account 123456 March 2022

Listing

Date	Opening Balance	Closing Balance	Closing Net Balance
01 Mar 2022	SGD 232,044,547.43	SGD 260,748,517.01	SGD 257,909,267.10
02 Mar 2022	SGD 260,748,517.01	SGD 287,865,357.34	SGD 284,405,626.58
03 Mar 2022	SGD 287,865,357.34	SGD 239,284,562.14	SGD 236,129,468.52
04 Mar 2022	SGD 239,284,562.14	SGD 235,930,331.52	SGD 233,662,306.21
05 Mar 2022	-	-	-
06 Mar 2022	-	-	-
07 Mar 2022	SGD 235,930,331.52	SGD 224,067,646.00	SGD 221,034,933.18
08 Mar 2022	SGD 224,067,646.00	SGD 204,882,209.78	SGD 202,552,213.09
09 Mar 2022	SGD 204,882,209.78	SGD 203,914,940.95	SGD 179,886,702.77
10 Mar 2022	SGD 203,914,940.95	SGD 171,606,662.33	SGD 167,054,653.95
11 Mar 2022	SGD 171,606,662.33	SGD 138,543,883.24	SGD 136,079,181.20
12 Mar 2022	-	-	-
13 Mar 2022	-	-	-
14 Mar 2022	SGD 138,543,883.24	SGD 127,049,606.45	SGD 120,613,355.44
15 Mar 2022	SGD 127,049,606.45	SGD 124,339,916.41	SGD 123,130,672.96
16 Mar 2022	SGD 124,339,916.41	SGD 130,618,740.62	SGD 118,673,609.49
17 Mar 2022	SGD 130,618,740.62	SGD 122,871,302.67	SGD 121,673,336.23
18 Mar 2022	SGD 122,871,302.67	SGD 120,873,296.34	SGD 118,177,230.73
19 Mar 2022	-	-	-
20 Mar 2022	-	-	-
21 Mar 2022	SGD 120,873,296.34	SGD 120,584,458.94	SGD 119,508,070.10
22 Mar 2022	SGD 120,584,458.94	SGD 118,561,538.75	SGD 117,648,738.09
23 Mar 2022	SGD 118,561,538.75	SGD 110,223,250.14	SGD 109,547,033.15
24 Mar 2022	SGD 110,223,250.14	SGD 134,084,437.96	SGD 131,727,158.53
25 Mar 2022	SGD 134,084,437.96	SGD 182,806,301.28	SGD 181,429,203.84
26 Mar 2022	-	-	-
27 Mar 2022	-	-	-
28 Mar 2022	SGD 182,806,301.28	SGD 175,032,025.41	SGD 172,968,783.89

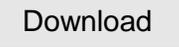
Download Print < Back

1 Click  to select an account

2 Select Month

3 Click 

Note:

- To download in CSV or PDF, click  

(refer to  (←click here) for more details)

Transaction Activity

Transaction Activity

Provider *
Singapore

Product
Current Account

Company
All

Account No. *
All 1
123456 / ABC CORP PTE LTD / SGD 2

Date *
15-11-2021 3

Amount

Search By
 Today History 2

4 [Advanced Search](#)

Transaction Summary

[Personalise Listing](#)

As of Date	Description	Debit	Credit	Balance	Bank Reference	Bank's Remarks	Customer Reference
15 Nov 2021	DOMESTIC REMITTANCE INCOMING JOHN DOE		SGD 211.88		BLL-7686888 A	RMKS 0031711-OCBCSGSGXXX-OTHR-	

[Print](#) [Back](#)

B

- 1 Select account(s) to view
- 2 Select Today or History
- 3 Select Date Range (applicable if History is selected)
- 4 Click

Note:

- To view transaction details, click on Bank Reference A (e.g. [BLL-7686888](#))
 - To download in CSV or PDF, click B
- (refer to **Page 8** ([←click here](#)) for more details)

Transaction Details

Transaction Details

Provider * Singapore Company All Bank Reference

Date 16-11-2021 16-11-2021 Transaction Type * Inward Remittance Transaction Description All Search

Listing

Bank Reference	Transaction Date	Transaction Type	Transaction Description	Cust Ref. / Their Ref.	Company
DRP-1319267	16 Nov 2021	Inward Remittance	CREDIT ADVICE OF DOMESTIC TRANSFER	CT0023363289M001	

Download Print Back

1 Select Date Range

2 Select Transaction Type

3 Click Search

Note:

- To view transaction details, click on Bank Reference [A](#) (e.g. [DRP-1319267](#))
- To download in CSV or PDF, click [B](#) Download

(refer to [Page 8](#) (←click here) for more details)

Special Reports

Special Reports

Provider

SG - Singapore **1**

Listing

No.	Special Report Name	Upload Date	Provider
1	Asean Daily Update (English)	17 Nov 2021 10:00:00 AM	SG
2	Asean Daily Update (Japanese) 2	17 Nov 2021 10:00:00 AM	SG
3	Foreign Exchange Quotation	17 Nov 2021 10:00:00 AM A1	SG

1 Click

2 Click on [Foreign Exchange Quotation](#) to generate the current day FX Quotation

Note:

- To view past FX Quotations, click on Upload Date **A1**, click on **A2** to sort the date & click on [Foreign Exchange Quotation](#) **A3**

Listing

No.	Special Report Name	Upload Date
1	Foreign Exchange Quotation	17 Nov 2021 10:00:00
2	Foreign Exchange Quotation A3	16 Nov 2021 10:00:00 A2
3	Foreign Exchange Quotation	15 Nov 2021 10:00:00

< [Back](#)

File Repository

1 Download request has been sent successfully. Please check in File Repository Portlet.

1 Download request has been sent successfully message will appear

2  Task List Information Reporting Cash Services Corporate Admin

2 Click on  to go back to Main Page

3 Select the report under File Repository → Listing

Bulletin Board

Important Alert : A message on protecting your company from executing fraudulent payments has been sent to your secured inbox. Please read this notification immediately.

File Repository

Transaction Type: All | File Type: All

Report Date: 18-11-2021 | 19-11-2021 | Search

Listing

<input checked="" type="checkbox"/>	Transaction Type	Report Name	Report Date	Status
<input checked="" type="checkbox"/>	Overview	TrxActivity	19 Nov 2021 16:05:58	Successful

[Delete](#) [Download](#)

4 Click on [Download](#)

5 Click [Open](#) when prompted

Do you want to open or save **TrxActivity.PDF** ? [Open](#) [Save](#) [Cancel](#)