



### COMSUITE : User Information

#### I User Details

To register a user and link each relevant product, please complete the sections below for each user.  
 Please note that a **minimum of 2 Administrators are required** for COMSUITE and each accessible product.  
 Under the Product Customer Name, please enter the Company Name linked to the Accessible Product.

<b>1</b>	<b>COMSUITE User Category(*1)</b> <input checked="" type="radio"/> Administrator <input type="radio"/> User			
	<b>COMSUITE User ID</b>	<b>USER01</b>	<b>Existing OTP Token User</b>	<input type="radio"/> Yes <input checked="" type="radio"/> No
	<b>COMSUITE User Name</b>		<b>Albert Einstein</b>	
	<b>Email Address</b>		<b>Albert_Einstein@ABC.COM</b>	
	<b>Accessible Product(*2)</b>	<b>Contracting Branch/Office</b>	<b>Product Customer Name</b>	<b>Product User Category(*3)</b>
<i>Please Select</i>			<input type="radio"/> Admin <input type="radio"/> User	<i>Bank Use Only</i>
<i>Please Select</i>			<input type="radio"/> Admin <input type="radio"/> User	<i>Bank Use Only</i>
<i>Please Select</i>			<input type="radio"/> Admin <input type="radio"/> User	<i>Bank Use Only</i>
<i>Please Select</i>			<input type="radio"/> Admin <input type="radio"/> User	<i>Bank Use Only</i>

<b>2</b>	<b>COMSUITE User Category(*1)</b> <input checked="" type="radio"/> Administrator <input type="radio"/> User			
	<b>COMSUITE User ID</b>	<b>USER02</b>	<b>Existing OTP Token User</b>	<input type="radio"/> Yes <input checked="" type="radio"/> No
	<b>COMSUITE User Name</b>		<b>Sir Isaac Newton</b>	
	<b>Email Address</b>		<b>Sir_Isaac_Newton@ABC.COM</b>	
	<b>Accessible Product(*2)</b>	<b>Contracting Branch/Office</b>	<b>Product Customer Name</b>	<b>Product User Category(*3)</b>
<i>Please Select</i>			<input type="radio"/> Admin <input type="radio"/> User	<i>Bank Use Only</i>
<i>Please Select</i>			<input type="radio"/> Admin <input type="radio"/> User	<i>Bank Use Only</i>
<i>Please Select</i>			<input type="radio"/> Admin <input type="radio"/> User	<i>Bank Use Only</i>
<i>Please Select</i>			<input type="radio"/> Admin <input type="radio"/> User	<i>Bank Use Only</i>

<b>3</b>	<b>COMSUITE User Category(*1)</b> <input type="radio"/> Administrator <input type="radio"/> User			
	<b>COMSUITE User ID</b>		<b>Existing OTP Token User</b>	<input type="radio"/> Yes <input type="radio"/> No
	<b>COMSUITE User Name</b>			
	<b>Email Address</b>			
	<b>Accessible Product(*2)</b>	<b>Contracting Branch/Office</b>	<b>Product Customer Name</b>	<b>Product User Category(*3)</b>
<i>Please Select</i>			<input type="radio"/> Admin <input type="radio"/> User	<i>Bank Use Only</i>
<i>Please Select</i>			<input type="radio"/> Admin <input type="radio"/> User	<i>Bank Use Only</i>
<i>Please Select</i>			<input type="radio"/> Admin <input type="radio"/> User	<i>Bank Use Only</i>
<i>Please Select</i>			<input type="radio"/> Admin <input type="radio"/> User	<i>Bank Use Only</i>

(\*1) Each of the Administrators/Users may independently engage in the delivery and receipt of the Manual, Access Code and other documents and information with your Bank.

(\*2) A separate form "02\_User(SGP)" or "02\_User(HKG)" must be filled-up to register users for CMS Singapore and CMS Hong Kong.

(\*3) [Trade Manager Only] Not applicable if product customer is the subsidiary company registered under Trade Manager.

## GCMS Plus: Service(s) Information

### I File Upload Settings

File Upload Service is provided with default settings. For customization, please select the required settings accordingly.  
Default setting for the boxes below is unticked.

Payment Service Types:		Settings:					
		Editable	Non-Editable	Edit: Value Date	Edit: Settlement Account	Edit: Value and Settlement Account	Beneficiary Information Verification
1	All Payment Types (except: UK LVP)	<input checked="" type="radio"/> (Default)	<input type="radio"/>	<input type="radio"/>	N/A	N/A	<input type="checkbox"/>
2	UK LVP (i.e.: BACS & Faster Payments)	N/A	<input checked="" type="radio"/> (Default)	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	N/A
3	SEPA ONLY (local format required)	N/A	<input type="checkbox"/>	If ticked, payments can be uploaded in Local Format (Non-Editable); If unticked, GCMS Plus format is used.			

### II Template Settings

Select options accordingly. Default setting is unticked.

Template:		Settings:	
1	Manual Creation of Payment	<input checked="" type="checkbox"/>	If ticked, payments can be created with or without using a Payment Template; If unticked, payments can only be created using a Payment template.
2	Beneficiary Information required on Templates	<input checked="" type="checkbox"/>	If ticked, Beneficiary Name is mandatory when creating a Payment Template; If unticked, the Beneficiary Name is not mandatory when creating a Payment Template.
3	Mandatory use of Beneficiary Template in Group / Confidential Payment	<input type="checkbox"/>	If ticked, payments can only be created using a Beneficiary Template; If unticked, payments can be created with or without using a Beneficiary Template.
4	Mandatory use of Beneficiary / Debtor Template in SEPA	<input type="checkbox"/>	If ticked, uploaded SEPA Files become Non-Editable; If unticked, uploaded SEPA Files can be Editable.

### III Beneficiary Advice Service

This service allows sending notification of payments to beneficiary by email. (Default setting is unticked)

1	Beneficiary Advice	<input checked="" type="checkbox"/>	If ticked, Beneficiary Advice service will be available.
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### GCMS Plus: Service(s) Information

#### IV [Reference Only] Setting Details

No need to enter. This is for your reference regarding the setting details on this page.

For a list of All Payment Types available in the account holding region, please refer to GCMS Plus: Account and Service Information page.

	Instructions	Applicable Services
<b>File Upload Settings</b>		
<b>All Payment Types (except: UK LVP)</b>	Select the type of data field to be made editable for uploaded files.	Payments, Single, Payment, Group Payment, Confidential Payment, SEPA Credit Transfer, SEPA Direct Debit, Domestic Credit Transfer (Europe) and Group/Confidential Payment.  <i>Default: Editable</i>
<b>UK LVP (i.e.: BACS &amp; Faster Payments)</b>	Select the type of data field to be made editable for uploaded files.	UK LVP Only.  <i>Default: Non-editable</i>
<b>SEPA ONLY (local format)</b>	Tick to use Local Format. If ticked, Local Format Files become Non-Editable.	SEPA Credit Transfer and SEPA Direct Debit.  <i>Default: unticked</i>
<b>Beneficiary Information Verification</b>	Tick when requiring the beneficiary and beneficiary bank information set in the upload file to be checked.	Payments Only.  <i>Default: unticked</i>
<b>Template Settings</b>		
<b>Manual Creation of Payment</b>	Tick when templates are not mandatory for creating Payment Instructions (payment can be created without template); Untick when payment MUST be created	Payments, Single Payment, Group Payment, and Confidential Payment.  <i>Default: unticked</i>
<b>Beneficiary Information required on Templates</b>	Tick when entry of Beneficiary name is mandatory for creating Payment Templates.	Payments, Single Payment, Group Payment, and Confidential Payment.  <i>Default: unticked</i>
<b>Mandatory use of Beneficiary Template in Group / Confidential Payment</b>	Tick when the beneficiary template is mandatory for creating instructions.	Group/Confidential Payment Only.  <i>Default: unticked</i>
<b>Mandatory use of Beneficiary/Debtor Template in SEPA</b>	Tick when the beneficiary / debtor template are mandatory for creating instructions. If ticked, SEPA Files uploaded become Non-Editable.	SEPA Credit Transfer and SEPA Direct Debit.  <i>Default: unticked</i>
<b>Beneficiary Advice Service</b>		
<b>Beneficiary Advice</b>	Tick when using Beneficiary Advice. If ticked, option to sent Notification of payment becomes available.	Payments, Group/Confidential Payment (excluding Malaysia), Single Payment, Group Payment, Confidential Payment and UK LVP.  <i>Default: unticked</i>





Applicant Name: ABC COMPANY LIMITED

**COMSUITE: Application for Contract and Service Setup**

We, the undersigned as Customer, hereby request [ **MUFG Bank, Ltd.** ] (the "Bank") to register the aforementioned services selected (the "Services") and information in relation to the Services in accordance with the relevant basic agreements entered into between us and your Bank, any terms and conditions and all other agreements and documents relating thereto.

Signed for and on behalf of:

[ **ABC COMPANY LIMITED** ]*Mark Twain*

Authorized Signatory's Signature/Seal

**Mark Twain**

Name

**Managing Director**

Title

**20-Sep-2018**

Date