

COMSUITE : Application for Contract and Service Setup(Product Selection Page)

I Product Page Selection

Applications regarding each product are hidden by default. Please click the corresponding button(s).

GCMS Plus	*Mandatory for GCMS Plus	
Cash Forecasting		
FOREX		
Payables Finance		
Trade Manager		

II Product Page Selection for Local CMS

Applications regarding Local CMS are hidden by default. Please click the corresponding button(s).

CMS Singapore	
CMS Hong Kong	

III Single Sign-on Page Selection

Applications regarding Single Sign-on(SSO) are hidden by default. Please click the corresponding button(s).

Connected Company button is exclusively used for Connected Company pursuant to AGA201 Consent to Single Sign-on (SSO) Service.

SSO	Product Linkage for Connecting Company	
	Product Linkage for Connected Company	

COMSUITE : User Information

I User Details

To register a user and link each relevant product, please complete the sections below for each user.

Please note that a minimum of 2 Administrators are required for COMSUITE and each accessible product.

Under the Product Customer Name, please enter the Company Name linked to the Accessible Product.

1	COMSUITE User Category		Administrator User		Existing OTP Token User		Yes No	
	COMSUITE User ID				OTP Token Type	Physical OTP Token Mobile OTP Token		
	COMSUITE User Name							
	Email Address				Mobile Number	Country Code (+)	Mobile Number	
	CMS Linkage with FOREX		FOREX User ID				CMS User ID	
	Accessible Product	Contracting Branch/Office	Product Customer Name		Product User Category		Single Access	Product Customer ID
					Admin User			
2	COMSUITE User Category		Administrator User		Existing OTP Token User		Yes No	
	COMSUITE User ID				OTP Token Type	Physical OTP Token Mobile OTP Token		
	COMSUITE User Name							
	Email Address				Mobile Number	Country Code (+)	Mobile Number	
	CMS Linkage with FOREX		FOREX User ID				CMS User ID	
	Accessible Product	Contracting Branch/Office	Product Customer Name		Product User Category		Single Access	Product Customer ID
					Admin User			
3	COMSUITE User Category		Administrator User		Existing OTP Token User		Yes No	
	COMSUITE User ID				OTP Token Type	Physical OTP Token Mobile OTP Token		
	COMSUITE User Name							
	Email Address				Mobile Number	Country Code (+)	Mobile Number	
	CMS Linkage with FOREX		FOREX User ID				CMS User ID	
	Accessible Product	Contracting Branch/Office	Product Customer Name		Product User Category		Single Access	Product Customer ID
					Admin User			

GCMS Plus : Service Information

I File Upload Settings

File Upload Service is provided with default settings. Default setting for the boxes below is ☐ unless specified as "Default".

For customization, please change the settings below as necessary.

Payment Service Types:		Settings:					
		<i>Editable</i>	<i>Non-Editable</i>	<i>Editable: Value Date Only</i>	<i>Editable: Settlement Account Only</i>	<i>Editable: Value Date and Settlement Account Only</i>	<i>Beneficiary Information Verification</i>
1	All Payment Types (except: UK LVP)	Default			N/A	N/A	
2	UK LVP (i.e.: BACS & Faster Payments)	N/A	Default				N/A
3	SEPA ONLY (local format required)	N/A		If ticked, payments can be uploaded in Local Format (Non-Editable); If unticked, GCMS Plus format is used.			
4	Partial Acceptance in Upload of Payments and Transfers			Multiple instructions can be uploaded in one file. Instruction may have one or multiple transactions (group instruction). If ticked, only correct instructions are uploaded (checked by instruction). If unticked, all instructions must be without error (checked by file).			

II Beneficiary Master/Template Settings

Select options accordingly. Default setting is unticked.

Beneficiary Master/Template:		Settings:	
1	Mandatory use of Beneficiary Master in Payments and Transfers		If ticked, use of Beneficiary Master is mandatory, meaning when creating a payment, customer needs to select from the Beneficiary Master List. If unticked, use of Beneficiary Master is optional. To activate this setting, please change to Non-Editable from the default setting of [I-1].
2	Mandatory Use of Debtor Template in SEPA Direct Debit		If ticked, uploaded SEPA Files become Non-Editable; If unticked, uploaded SEPA Files can be Editable. To activate this setting, please change to Non-Editable from the default setting of [I-1].

III Other Settings

Select options accordingly. Default setting is unticked.

1	Beneficiary Advice		If ticked, Beneficiary Advice service will be available.
2	Use of Default Approval Flow in Payments and Transfers		If ticked, the Default Approval Flow (apply and approve) will be selectable and can be used even when there are other registered Approval Flows. If unticked, the Default Approval Flow will not appear. It will only be applied when there are no registered Approval Flows.

GCMS Plus : Account and Service Information

I Account Information

Please enter the Branch/Office where your account is held and Account Holder's Name.

All accounts are registered by each Account Holding Branch/Office and each Account Holder's Name.

Please tick the "Additional Set of Pages Required" and change the settings only if multiple Account Holding Branches/Offices, or multiple Account Holding Companies are required. (Default: 0 set)

Additional Set of Pages Required

+ set(s)

Account Holding Branch/Office

(Mandatory)

Account Holder's Name

(Mandatory)

II Account Details

Please enter your account details and select the services to be linked to the account.

Unless otherwise specified, the first 20 characters of the Account Holder's Name will be set as Account Holder's Short Name.

1	Account Holder's Short Name				
	Account Type		Ordinary Current Other []		
	Account Number			Currency	
	GCMS Plus Service	Reports	Account Report Statement Pooling Interest Master Cash Projection Report Statement Pooling Interest		
		Transaction Services	Payments and Transfers UK Low Value Payment SEPA Direct Debit Tax Payment Time Deposit		

2	Account Holder's Short Name				
	Account Type		Ordinary Current Other []		
	Account Number			Currency	
	GCMS Plus Service	Reports	Account Report Statement Pooling Interest Master Cash Projection Report Statement Pooling Interest		
		Transaction Services	Payments and Transfers UK Low Value Payment SEPA Direct Debit Tax Payment Time Deposit		

GCMS Plus : Account and Service Information

3	Account Holder's Short Name				
	Account Type		Ordinary	Current	Other []
	Account Number				Currency
	GCMS Plus Service	Reports	Account Report Cash Projection Report Statement Pooling Interest Master Statement Pooling Interest		
		Transaction Services	Payments and Transfers SEPA Direct Debit Time Deposit UK Low Value Payment Tax Payment		

4	Account Holder's Short Name				
	Account Type		Ordinary	Current	Other []
	Account Number				Currency
	GCMS Plus Service	Reports	Account Report Cash Projection Report Statement Pooling Interest Master Statement Pooling Interest		
		Transaction Services	Payments and Transfers SEPA Direct Debit Time Deposit UK Low Value Payment Tax Payment		

III Company Specific Service(s)

Please tick the specific Company Specific Service(s) from the options below.

Only a maximum of 64 characters for Account Holder's Name can be displayed on the GCMS Plus online screen. (Name may be adjusted by bank as necessary)

Inward Remittance Report	Statement/Export
Outstanding Transaction Report/Time Deposit	Statement/Import
Outstanding Transaction Report/Loan	Statement/Outward Remittance
Outstanding Transaction Report/FX Contract	Virtual Account
File Transfer	Others []

IV Supplementary Tools

Please enter name of Supplementary Tool as required.

Supplementary Tool	[]
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COMSUITE : Application for Contract and Service Setup

We, the undersigned as Customer, hereby request [] (the "Bank") to register the
aforementioned services selected (the "Services") and information in relation to the Services in accordance with the relevant basic
agreements entered into between us and your Bank, any terms and conditions and all other agreements and documents relating thereto.

Signed for and on behalf of:
[]

Signed for and on behalf of:
[]

Authorized Signatory's Signature/Seal

Authorized Signatory's Signature/Seal

Name

Name

Title

Title

Date

Date

COMSUITE Customer ID:

Applicant Name:

Remarks:

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☒ **Common**

Control Number

Office Code / Name

CIF

COMSUITE Customer ID

Cross-check

Department Head	Person in Charge	Signature Verified

- ☐ (1) Cross-checker** confirms that the registered accounts and services on each product server are equal to the accounts and services applied by the customer.
- ☐ (2) Cross-checker confirms that the registered information (account number and CIF) on each product server is same as the information on the screen of back office system (core banking system).

Cross-checker** (Approver)	Person who registers on product server (P.I.C.)

Cross-checker ticks above boxes for final check of (1) and (2).

**Cross-checker is the person who actually conducts "Approve" operation on each product branch screen.

For bank operation only

☐ **GCMS Plus**

Fields marked with * are not used if the Customer's Contracting Office is the Account Holding Office.

<Customer's Contracting Office>

Office Code/Name:

CIF _____

Pooling Group ID: Statement Pooling Interest Master

1			
4			

2			
5			

3			
6			

Statement Pooling Interest

1			
4			

2			
5			

3			
6			

"Consent to COMSUIE/
GCMS Plus Services"
checked by

Dept. Head

P.I.C.

Customer (Contracted Party) = Account Holding Company ☐ (Please tick)

*Date of sending a duplicate copy of document to related office: _____

<Account Holding Office (Related Office/Customer's Contracting Office)>

CIF of Account Owner: _____

Company Code (CIF) for MT998: _____

Date of starting MT940/942/998/XML(camt.053) transmission: _____

*Account Holding Company's Address: _____

*Date of returning a duplicate copy of the doc. & the screen copies of core banking system to Customer's Contracting Office: _____

MT940	MT942	MT998	XML
☐	☐	☐	☐

(For record) dispatched by

Dept. Head

P.I.C.

IBAN CODE:

1	
2	
3	

4	
5	
6	

< Reference for registering Payment Services for the Zengin System* >

*** refers to payment types of "Domestic / Book Transfer - Zengin" and "Domestic (Confidential) - Zengin", previously known as "Group Confidential Payment (Japan)"**

Account No. Set to Group / Confidential Payment

Office Code (3) + Account Type*(2) + Account Number (7) + 0000

Sample : 9870012345670000 *Account Type = 00: Ordinary, 01:Current

BizSTATION ID (To be filled by TBD):

1	9								

Ordering Customer Code (If applicable):
(To be filled by Account Holding Office)

For bank operation only