

口座開設書類の記入見本 (Sample Documents for Account Opening)

[Home Page Link] <http://www.bk.mufg.jp/global/globalnetwork/asiaoceania/yangon.html>

I. KYC 手続き (Know Your Customer/本人確認手続き) に必要な資料 Required Documents for KYC process

【公的書類/ MyCo 登録情報/ その他資料】

1. **MyCo Certificate** (設立証明書)
 【Company/現地法人】 Certificate of Incorporation
 【Overseas Corporations/支店】 Certificate of Registration for Overseas Corporations
2. **MyCo Company Profile-Address** (住所登録ページ)
3. **MyCo Company Profile-Officers List and its detail information page** (役員一覧とその明細ページ)
4. **MyCo Company Profile-Shareholdings List and its detail information page** (株主一覧とその明細ページ)
5. **Constitution** (定款)
 ※Please mention as “Certified True Copy” for all above documents screenshot and sign by authorized signatory of the company. (上記資料のスクリーンショットに“Certified True Copy”と記載し、署名権限者をご署名ください。)
6. **Original of “Board Resolution” or “Meeting Minutes”**
 (In case of Overseas Corporation, “Power of Attorney” (POA※)Page 5,6,7
 取締役会決議書または取締役会議事録の原本 (支店の場合は委任状の原本) (Home Page docs no.513, 514, 515)
 ※In case of POA, Signature verification of POA is required at MUFG Branch who has relationship with HO (or) Notarial Certificate from Embassy is required. (委任状の場合、ご本社取引店にて印鑑照合が可能な署名・捺印、もしくは、大使館からの Notarial Certificate の添付をお願い致します。)
7. **Passport Copy of All Directors, Authorized Officers listed in Officer’s List and Authorized Signatories**
 (役員一覧記載の方、並びにサイン権限者の全ての方のパスポートコピー)
8. **Business Activity Declaration Form (Home Page docs no.516).....Page 8**
 (営業内容申告書)
 ※1 In addition to the above documents, we might request information of parent company separately.
 上記の資料の他、親会社情報などを別途ご依頼する場合がございます。
 ※2 Please be kindly requested to confirm for periodical KYC review of the above documents
 上記情報の変更の有無を定期的に確認をしておりますので、ご協力をお願い致します。

II. 口座開設必要書類 (ご記入いただく書類) Required documents (Documents to be filled in)

1. **Application for Account Opening and T & C _Current (Home page docs no.201).....Page 2,3**
 口座開設依頼書と約款 (当座預金)
2. **Application for Account Opening and T & C _Saving (Home page docs no.202).....Page 2,3**
 口座開設依頼書と約款 (普通預金)
3. **Application for Account Opening and T & C _Fixed Deposit (Home page docs no.203).....Page 2,3**
 口座開設依頼書と約款 (定期預金)
4. **Specimen Signature (Home page docs no.204).....Page 4**
 署名届
5. **Authorization Letter (Home page docs no.205).....Page 9**
 銀行取引担当者届
6. **Email Transaction Agreement (Home page docs no.206)**
 Email 取引契約書
7. **Application For New Cheque Book (for MMK Current Account) (Home page docs no.207)Page 11**
 小切手帳発行依頼書 (MMK 当座預金用)
 ※We will deduct 250MMK (Stamp Duty Fees for 2 Cheque Books – 50 sheets) from Initial Cash Deposit.
 (初回お預り金より印紙税 250MMK (小切手帳 2 冊分【50 枚】) をお引落としさせていただきます。)
8. **Initial Cash Deposit (Only MMK Current Account) 1,000MMK**
 初回お預り金 (MMK 当座預金作成の場合) 1,000MMK
9. **Notice of Person In Charge of Delivery of Documents (Home page docs no.209).....Page 10**
 店頭書類受取の担当者届
 ※Please use Company Seal (mandatory) and Sign Stamp (if any).
 上記の口座開設書類にカンパニーシールの押印をお願い致します。署名判のご利用も可能です。

III. GCMS PLUS 契約書類 Required documents for installing GCMS PLUS (Internet Banking)

1. **COMSUITE Basic Agreement COMSUITE 契約書 (Home page docs no.601).....Page 12**
2. **COMSUITE Application for Contract and Service Setup ユーザー登録用紙 (Home page docs no.801).....Page 13 to 19**
3. **GCMS Plus Terms and Condition (No signature is required) GCMS PLUS 約款(署名不要) (Home page docs no.602)**
 ※[GCMS Plus] Initial Charges: USD 1,000-, Monthly Charges: USD 200-
 [GCMS Plus] 初期手数料:USD 1,000-、月額手数料:USD 200-

当座預金口座開設依頼書記入例 Sample of account opening form (Current Account)

※作成される口座に応じて、それぞれの口座 開設依頼書(当座預金、普通預金、定期預金)をご準備下さい。

CURRENT ACCOUNT

Company Seal

Please refer to this sample for Current account opening, Saving account opening and Fixed Deposit account opening.

カンパニーシールをご捺印下さい
• Please stamp company seal

ACCOUNT NO:.....

Date : 22 April 2015

To : MUFG Bank, Ltd.
Yangon Branch

Dear Sirs,

会社名をご記入ください
• Please fill in company name

通貨種類をご記入ください
• Please fill in type of currency
ex) USD, MMK, etc.

We request you to open a **US Dollar** (Type of Currency) current account for and in the name of **ABC Corporation, LTD.**, a company incorporated in **Myanmar**, subject to the Terms and Conditions Relating to the Operation of Current Accounts and our furnishing you with all documents required.

We also request you to pay all cheques purporting to be drawn on our behalf provided according to the resolution provided.

You are to debit all cheques drawn as above to our account, whether the same be in the absence of any special arrangement you are not to be bound to honour any cheque, if it does not meet it.

You will be advised in writing of all changes in the above procedure.

We accept and acknowledge the Terms and Conditions Relating to Operation of Current Accounts ("T&C") and confirm that we have read, understood and agree to abide and be bound by the T&C (including any alterations, amendments or additions thereto as may be made by you from time to time). In this connection, we agree to sign and return to you a copy of the signed T&C.

Registered Name: **ABC Corporation, LTD.**

会社名をご記入ください
• Please fill in company name

Registration Number: **OOXX of 20XX-20XX**

会社登記番号をご記入ください
• Please fill in registration number

Registered Address: **2F, Union Financial Centre, Corner of Mahanbandoola Roand and Thein PhyuRoad, 45th street, Botataung Township, Yangon**

Telephone Number: **01-XXXXXXX**

登記住所をご記入ください
• Please fill in registered address

Yours faithfully,

電話番号をご記入ください
• Please fill in phone number

署名登録者をご署名ください
• Please sign by authorized person

Taro Yamada
Authorised Signature(s) **Taro Yamada**

預金口座約款 記入例 (Sample of Terms and Conditions)

預金口座約款 (Term and Conditions)

※作成される口座に応じて、それぞれの預金口座約款(当座預金、普通預金、定期預金)をご準備下さい。

Please use each Terms and Conditions for Current Account, Saving Account and Fixed Deposit.

MUFG BANK, LTD.

Terms and Conditions Relating to the Operation of Current Accounts

1. These Terms and Conditions apply to current accounts in whatever currency (collectively, the "Current Accounts") opened by the customer (the "Customer") with MUFG Bank, Ltd Yangon Branch (the "Bank"). The Customer shall open separate Current Accounts for different currencies. No Current Account shall be opened for a sum of less than MMK10,000, US\$100.00 or its equivalent.
2. The Customer, when paying-in, shall fill up the relevant blanks in the paying-in slip supplied by the Bank. The counterfoil must be initialed by an Officer of the Bank or verified by a teller's machine and the Customer is required to see that this is done before leaving the premises of the Bank.
3. Postal and money orders may be received for collection but the proceeds will not be credited until after receipt of payment. Except by special arrangement, cheques credited to the Customer's accounts when paid in may not be drawn against until the proceeds have been received by the Bank.
4. Any cheques, postal and money orders or other instruments paid in by the Customer and which have been dishonoured or which cannot be processed by the Bank for any reason may be returned by ordinary mail to the Customer at the address last registered with the Bank at the Customer's own risk and expense.
5. The Customer will indemnify the Bank, as collecting banker, against any loss which the Bank may incur by reason of its guaranteeing any endorsements, discharge or discharges, on any cheque, bill, note, draft, dividend, warrant or other instruments presented by the Customer for collection and each such guarantee given by the Bank shall be deemed to have been given at the Customer's expressed request in every case.
6. Where funds are credited to a Current Account and the cheque or instrument paid in by the Customer in relation thereto is returned unpaid by the bank where it is payable, or by any agent which acts as collecting agent, or the moneys are received as a result of an error, omission, negligence or fraud on the part of the transferor or a third party and the Bank is, or may be, required to refund or return such moneys, the Bank will debit such Current Account with the Bank's service charges and with the amount equal to the funds so credited. The Bank shall be entitled to effect such debit even if there are insufficient funds in such Current Account and/or the Bank had allowed the Customer to make a payment or take cash against such funds.
7. In addition to any general lien or similar right to which the Bank may be entitled by law, the Bank shall be entitled at any time and without notice to the Customer to combine, consolidate or merge all or any of the Customer's accounts (including without limitation, any

29. These Terms and Conditions and the operation of each Current Account are subject to and governed by the laws of Myanmar and the Customer submits irrevocably to the non-exclusive jurisdiction of the courts of Myanmar.

I/We accept the above Terms and Conditions

ABC Corporation, LTD.

Taro Yamada

Taro Yamada
Managing Director

Authorised Signature(s)

Company Seal


End of the Page of each Terms and Conditions

会社名と署名登録者のお名前・役職をご記入の上、ご署名ください
(サイン判をご利用いただいても構いません)

- Please write company name, signatory's name and title
- Please sign by authorized person

署名カード 記入例 (Sample of Specimen Signature Card)

署名届け

 MUFG Company Seal		MUFG Bank Ltd, Yangon Branch A member of MUFG, a global financial group	
SPECIMEN SIGNATURE 署名(印鑑)届			
Please fill in the bold frame			
Effective Date	22 April 2015		
Account No.	会社名をご記入ください • Please fill in company name		
Name	ABC Corporation, LTD.		
Address	2F, Union Financial Centre, Corner of Mahanbandoola Road and Thein Phyu Road, 45 th street, Botataung Township, Yangon	Tel No.	01-XXXXXXX
No.	Full Name & Title	Signature	(Effective Date) Create (Non-Manager)
1	Title Managing Director Name Taro Yamada	Taro Yamada	電話番号をご記入ください • Please fill in phone number <input type="checkbox"/> New () <input type="checkbox"/> Delete
2	Title Senior Manager Name Ichiro Suzuki	Ichiro S	登記住所をご記入ください • Please fill in registered address <input type="checkbox"/> New () <input type="checkbox"/> Delete <input type="checkbox"/> Change Sign <input type="checkbox"/> Other ()
3	Title Name		
取締役会で決議された、もしくは委任状で指名された署名者の役職・氏名をご記入ください • Please fill in title and name of signatory appointed by Board meeting or POA			
署名登録者の直筆をお願いします。署名はパスポートと同じものにしてください。異なる場合は、担当者までご連絡下さい。サイン判を利用する場合は署名欄に捺印ください • Please sign by signatory which must be the same as passport signature . If not please ask PIC of the Bank. In case of using sign stamp, please put it on "Signature" space.			
Please Check Signing Condition			
<input checked="" type="checkbox"/> Single Signature is valid.			
<input type="checkbox"/> () Number of signatures			
<input type="checkbox"/> Others			
Bank Use Only			
CIF No.			
Remarks			
2015. Mar. DE3-1-2-1			

取締役会決議書 例 (SAMPLE OF BOARD RESOLUTION)

Extract of resolution passed by the board of Directors on (DDMMYY) at the office of (Name of Company).

Directors Present:

	Name	Post
1		President
2		Managing Director
3		Deputy Managing Director
4		Director
5	

Opening of US Dollar and Kyat Accounts [delete where applicable] at MUFG Bank Ltd, Yangon Branch.

RESOLVED THAT the US Dollar and Kyat Account is/are [delete where applicable] to be opened at MUFG Bank Ltd, Yangon Branch. under the name of (Name of Company) for receiving (CMP charge, other relevant fees and necessary fund for the particular project).

AND nominating (Authorized person Name), the managing director of the company and (Authorized Person Name), the deputy managing director of the company as the authorized persons to undertake the necessary transactions of opening and/or closing of the Account and deposit, withdrawal and transfer the money of the Account.

The transactions of the deposit and/or withdrawal and others could be done under the signature of anyone out of the authorized persons.

For and on behalf of the Board,

(Name of President), President

(Name of Managing Director), Managing Director

取締役会議事録 例 (SAMPLE OF MINUTES OF MEETING)

Meeting Minutes

Minutes of Meeting No. (No. of minutes) of Board of Directors of the Company, held on (DDMMYY) at (TIME) at (PLACE).

Attendance

- | | | |
|-------------|---|----------|
| 1. MR _____ | - | DIRECTOR |
| 2. MR _____ | - | DIRECTOR |
| 3. MS _____ | - | G.M. |

Preliminary Proceedings

MR/MS [delete where applicable] (Name of the chair person) was appointed Chairperson of the meeting and explained that the following subjected are to be discussed and resolved.

1. Opening of bank accounts for the Company at MUFG Bank, LTD., Yangon branch.
2. Appointment of signatories for the Company's bank account at MUFG Bank, LTD., Yangon branch.

RESOLUTIONS

- 1) RESOLVED THAT (COMPANY NAME) to open accounts with MUFG Bank, LTD., Yangon branch.
- 2) RESOLVED THAT MR/MS [delete where applicable] (Authorized Person Name) (Holder of Country Passport No. (Passport No.)), Managing Director /Director and MR/MS [delete where applicable] (Authorized Person Name) (Holder of Country Passport No. (Passport No.)) Operation Manager are appointed as signatories of the Company bank account at MUFG Bank, LTD., Yangon branch. They are authorized to sign all the banking documents on behalf of the Company.

As there was no other business to be considered, the Chairperson thus declared the Meeting adjourned at TIME.

Director

(NAME/Signature)

Recorder of the Meeting

(NAME/Signature)

POWER OF ATTORNEY

Know all men by these presents that I, [name], [title] of [company name] (hereinafter referred to as the "Company"), a company incorporated and registered under and in accordance with the Laws of [country of Head Office] and having its principal office and carrying on business in [city], [country of Head Office], hereby appoint Mr. [name (signatory)] to be its lawful attorney of and in the name and on behalf of the Company, to do, and execute all acts, deeds and things requisite and necessary in connection with all matters specified hereinafter:

To represent the [Overseas Corporation/ Branch/ Representative office] with full powers and authority towards third parties and sign, execute and deliver any document in the course of business, including to undertake the necessary transactions of opening and/or closing of bank accounts in foreign currency and/or MMK ("accounts") and deposit, withdrawal and transfer the money of "accounts", of the Company and its [Overseas Corporation/ Branch/ Representative office] in the Republic of the Union of Myanmar.

In witness whereof I have set my hand on this [] [] 2018.

[Company Name]

[Name]

[Title]

<POA Verification Process>

1. **Signature / Seal Verification at MUFG Branch**

In case of Signature/Seal verification at MUFG, please use company seal which is registered in MUFG Branch.

ご本社の MUFG 取引店にて届出のある署名・捺印をお願い致します。

2. **Notarial Certificate**

In case of POA in attached with Notarial Certificate from Tokyo Legal Bureau and Certificate from Embassy of The Republic of The Union of Myanmar, Signature must be Authorized person of Head Office.

大使館の Notarial Certificate を添付の場合、ご本社の署名権限者がご署名ください。

Business Activities Declaration Form

We, confirm that, the Business Activities which provided below is correct and we will declare again if we have any changes on our business activities.

- ✓ Company Name: **ABC Corporation, Ltd.**
- ✓ Business Activities: **Manufacturing XXX /Construction etc.**
- ✓ Declared By: **Mr.Taro Yamada**

- ✓ **Note:** The person who declares the business activities shall be the representative, directors or the management.
- ✓ Please chop/ sign on below provided place after filled in and submit the scan copy back to MUFG Bank.



Chop Here
(Company seal)

Taro Yamada

Signature

Designation Managing Director

Date: 22.Apr.2015

Date: 01-May-2018**Authorisation Letter**To: **MUFG Bank, Ltd.**
Yangon Branch

Dear Sirs,

We have the right, power and authority, and have taken all actions necessary to execute and deliver this authorization letter to you. We confirm and agree that the necessary resolutions of our company has been passed to approve the terms of this authorization letter in the best interests of our company. We also confirm that this authorization letter does not in any way limit or affect the existing authorities given to you in respect of other transactions and dealings which do not relate to items (1) to (7) below.

In accordance with our request and authorisation to you to accept, rely and act on instruction given or purported to be given by us by telephone in respect of transactions and dealings with you relating to:

- (1) Foreign Exchange (Including Currency Option);
- (2) Trade Finance (Commercial Bill Discounting, Import Settlement, Trust Receipt, Export Bill Bought & Export Bill Settlement);
- (3) Loans interest rate confirmation;
- (4) Deposits placement and release;
- (5) Internal funds transfer (within same company's accounts);
- (6) Confirmation of Transactions (including confirmation of Remittance Application by Fax/ Email and Bank Guarantee / Standby Letter of Credit Application by Fax/Email);
- (7) Purchase and Sale of Securities & Amendments;

we have duly appointed and authorised the following person or persons to be in charge of communication by telephone as at and from [**01-May-2018**].

(Please indicate applicable one.)

Name in Full	Designation	NRC/ Passport No.	Telephone No.	Email Address	Transaction Type
Taro Yamada	Managing Director	TK123456	09- XXXXXXX	Taro@abc.com	1-7
Ichiro Suzuki	Senior Manager	TK456789	09- XXXXXXX	ichiro@abc.com	1-7
U Aung Aung	Accountant	12/XXX(N)XXXXXX	09- XXXXXXX	aung@abc.com	1,5,6

We hereby confirm that this appointment and authorisation shall remain in force until we notify you of change by submitting to you an updated "Authorisation Letter" from us incorporating changes to this authorization letter, which changes shall be acceptable to you is received by you. This authorisation (as amended, supplemented and modified from time to time) shall supersede and revoke all previous authorisations given by us to you with respect to telephone instructions relating to items (1) to (7) mentioned above.

and authorised in the aforesaid manner
bit any of our account(s) maintained with
fulfil any liabilities pursuant to or
in letter.

any instructions given by us by
ctly incurred or arising from or relating to
ncies, errors, ambiguities, lack of clarity,
impersonation, inconsistencies and/or

you harmless against any and all actions,
costs on a full indemnity basis)
ising out of or in connection with the
u may without further notice to us, debit
(whether matured or not) and reimburse
expenses. We further agree that you
(including negligence or breach of
ial loss or damage (whether foreseeable
of the instructions to you and this

phone relating to transactions between
ation, we agree that any such recording
.

I respects in accordance with the laws of

サイン権限者や経理担当者の方など銀行取引担当者をご記入下さい。

Please fill up the data of Authorized persons and person in charge of bank transactions.

Taro Yamada
Taro Yamada
Managing Director
ABC Co., Ltd

Company
Seal

Authorised Signatory (ies)
(with Company's stamp)

(For Bank Use Only)

(CBD)				
GM	DGM	HOD	Manager	Officer

(Operation)		
HOD	Officer	Signature verified

(Confirmation of registration on the list)

HOD	Officer

Date: _____

Notice of Person in Charge of Delivery of Documents

To: MUFG Bank, Ltd.
Yangon Branch

Dear Sirs,

We have the right, power and authority, and have taken all actions necessary to execute and deliver this Notice of Person in Charge of Delivery of Documents ("Notice") to you. We confirm that this Notice does not in any way limit or affect the existing authorities given to you in respect of other transactions and dealings which do not relate to items (1) and (2) below.

- (1) Handover of Documents to you at the counter of your Yangon Branch
- (2) Receipt of the Documents from you at the counter of your Yangon Branch

We have duly appointed and authorized the following person or persons to be in charge of Delivery of Documents mentioned above.

Name in Full	Designation	NRC/ Passport No.	Telephone No.
Ma Aye	Accountant	12/XXX(N)XXXXXX	09-123456789
Maung Maung	Manager	12/XXX(N)XXXXXX	09-123456789

We hereby confirm that this Notice shall remain in force until we notify you of any change by submitting to you an updated Notice from us incorporating changes to this Notice, which changes shall be acceptable to you is received by you. This Notice (as amended, supplemented and modified from time to time) shall supersede and revoke all previous Notice given by us to you with respect to items (1) and (2) mentioned above.

This Notice shall be governed by and construed in all respects in accordance with the laws of Myanmar and we irrevocably and unconditionally submit to the non-exclusive jurisdiction of the courts of Myanmar.

Yours faithfully,

Taro Yamada
Taro Yamada
Managing Director
ABC Co., Ltd.

Company
Seal

Authorized Signatory (ies)
(with Company's stamp)

(For Bank Use Only)

Manager	Officer	Signature Verified

DATE : 22 May 16

APPLICATION FOR NEW CHEQUE BOOK(S)

TO : MUFG Bank, Ltd. Yangon Branch

PLEASE SUPPLY ME/US WITH 2 BOOK(S) OF 50 CHEQUES EACH AND DEBIT THE FEE APPLIED BY YOUR BANK

TO MY/OUR ACCOUNT (A/C. NO. 100XXXX).

KINDLY ☒ RETAIN FOR MY/OUR COLLECTION

☐ SEND TO ME/US BY REGISTERED MAIL AT THE ADDRESS REGISTERED WITH THE BANK AND DEBIT ALL CHARGES TO MY/OUR ACCOUNT

I/WE HEREBY AUTHORISE BEARER Taro Yamada

I/C NO. / PASSPORT NO. TK 1234567 TO COLLECT THE CHEQUE BOOK(S) ON MY/OUR BEHALF OF OUR RISKS AND RESPONSIBILITIES.

ACCOUNT
NAME IN FULL ABC Co., Ltd.

ACCOUNT NO. 100XXXX

TEL. NO. +9592112233



Taro Yamada

Taro Yamada
Managing Director
ABC Co., Ltd.

AUTHORISED SIGNATURE(S)

I/WE HEREBY CONFIRM RECEIPT OF CHEQUE BOOK(S) CONTAINING CHEQUES FROM _____ TO _____.

Received by _____
(To be signed in the presence of the bank official)

(For bank use only)

(After the Delivery)

Manager	Officer	Document Confirmed

(At the Timing of the Request)

Manager	Officer	Signature Verified

(Delivered cheques number :

From _____ to _____)

COMSUITE Basic Agreement

THIS AGREEMENT is dated [20-Sep-2018] and made between [ABC COMPANY LIMITED] (the "Customer") and MUFG BANK, LTD. (the "Bank") in relation to the Services (as defined below) utilized by the Customer.

*****SNIP*****

IN WITNESS WHEREOF, this Agreement has been prepared in duplicate and, upon affixing the signatures below on the date set forth in the preamble hereof, the Customer and the Bank shall retain one (1) copy hereof.

(Company Name)

[ABC COMPANY LIMITED]

Mark Twain



Signatory: Mark Twain

Title: Managing Director

MUFG BANK, LTD.



Signatory:

Title:



MUFG Bank, Ltd.

Applicant Name: ABC COMPANY LIMITED

COMSUITE : Application for Contract and Service Setup

I Application Category

Please select the Application Category required from the below options.

Application Category



New Contract



Add Products

II Applicant Information

Please enter your company name.

Applicant Name

ABC COMPANY LIMITED

For GCMS Plus & Trade Manager, if Applicant Name is more than 35 characters then you will need to enter a short name below.

Applicant Name(Short)

III COMSUITE Information

Please enter the Branch/Office where this contract is held, and COMSUITE Customer ID

Contracting Branch/Office

XXX Branch

COMSUITE Customer ID

会社名が 35 文字以上の場合は下の欄に略称をご記入ください。

If Applicant Name is more than 35 characters then you will need to enter a short name below.

IV Products

Please select the product(s) required from the drop down menu.

Product Name		Product Customer ID
1	GCMS Plus	Bank Use Only
2	Please Select	Bank Use Only
3	Please Select	Bank Use Only
4	Please Select	Bank Use Only
5	Please Select	Bank Use Only
6	Please Select	Bank Use Only

V Charge Account

Please enter your charge account details below to register charge account of the required product(s).

Account Name	ABC COMPANY ACCOUNT		
Bank	MUFG Bank, Ltd.		
Branch/Office Name	XXX Branch		
Account Type	<input checked="" type="radio"/> Ordinary <input type="radio"/> Current <input type="radio"/> Other []		
Account Number	100XXXX	Currency	USD

Note: Authorized signature/seal for the fees/charges account is also required in the Signature page, if different from the authorized Signatory for the application.

口座開設と同時の申し込みの場合は、Account No はブランクで構いません。

If you are submitting this application together with new account opening, please leave it blank for account no.

CS_APP101 10/19/2018 3:48 PM

group



MUFG Bank, Ltd.

Applicant Name: ABC COMPANY LIMITED

COMSUITE : User Information

1 User Details

To register a user and link each relevant product, please complete the sections below.
Please note that a **minimum of 2 Administrators are required** for COMSUITE and e.
Under the Product Customer Name, please enter the Company Name linked to the Account.

Administrator ID は最低 2 つ必要です。
Minimum 2 Administrators are required.

1	COMSUITE User Category(*1)		<input checked="" type="radio"/> Administrator <input type="radio"/> User		
	COMSUITE User ID		USER01		Existing OTP Token User <input type="radio"/> Yes <input checked="" type="radio"/> No
	COMSUITE User Name		Albert Einstein		
	Email Address		Albert_Einstein@ABC.COM		
	Accessible Product(*2)	Contracting Branch/Office	Product Customer Name	Product User Category(*3)	Product Customer ID
	Please Select		<input type="radio"/> Admin <input type="radio"/> User	Bank Use Only	
	Please Select		<input type="radio"/> Admin <input type="radio"/> User	Bank Use Only	
	Please Select		<input type="radio"/> Admin <input type="radio"/> User	Bank Use Only	
	Please Select		<input type="radio"/> Admin <input type="radio"/> User	Bank Use Only	
2	COMSUITE User Category(*1)		<input checked="" type="radio"/> Administrator <input type="radio"/> User		
	COMSUITE User ID		USER02		Existing OTP Token User <input type="radio"/> Yes <input checked="" type="radio"/> No
	COMSUITE User Name		Sir Isaac Newton		
	Email Address		Sir_Isaac_Newton@ABC.COM		
	Accessible Product(*2)	Contracting Branch/Office	Product Customer Name	Product User Category(*3)	Product Customer ID
	Please Select		<input type="radio"/> Admin <input type="radio"/> User	Bank Use Only	
	Please Select		<input type="radio"/> Admin <input type="radio"/> User	Bank Use Only	
	Please Select		<input type="radio"/> Admin <input type="radio"/> User	Bank Use Only	
	Please Select		<input type="radio"/> Admin <input type="radio"/> User	Bank Use Only	
3	COMSUITE User Category(*1)		<input type="radio"/> Administrator <input type="radio"/> User		
	COMSUITE User ID				Existing OTP Token User <input type="radio"/> Yes <input type="radio"/> No
	COMSUITE User Name				
	Email Address				
	Accessible Product(*2)	Contracting Branch/Office	Product Customer Name	Product User Category(*3)	Product Customer ID
	Please Select		<input type="radio"/> Admin <input type="radio"/> User	Bank Use Only	
	Please Select		<input type="radio"/> Admin <input type="radio"/> User	Bank Use Only	
	Please Select		<input type="radio"/> Admin <input type="radio"/> User	Bank Use Only	
	Please Select		<input type="radio"/> Admin <input type="radio"/> User	Bank Use Only	

(*1) Each of the Administrators/Users may independently engage in the delivery and receipt of the Manual, Access Code and other documents and information with your Bank.

(*2) A separate form "02_User(BGP)" or "02_User(HKG)" must be filled-up to register users for CMS Singapore and CMS Hong Kong.

(*3) [Trade Manager Only] Not applicable if product customer is the subsidiary company registered under Trade Manager.

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A member of MUFG, a global financial group



MUFG Bank, Ltd.

Applicant Name: ABC COMPANY LIMITED

GCMS Plus: Service(s) Information**I File Upload Settings**

File Upload Service is provided with default settings. For customization, please select the required settings accordingly.
Default setting for the boxes below is unticked.

Payment Service Types:		Settings:					
		Editable	Non-Editable	Edit: Value Date	Edit: Settlement Account	Edit: Value and Settlement Account	Beneficiary Information Verification
1	All Payment Types (except: UK LVP)	<input checked="" type="radio"/> (Default)	<input type="radio"/>	<input type="radio"/>	N/A	N/A	<input type="checkbox"/>
2	UK LVP (i.e.: BACS & Faster Payments)	N/A	<input checked="" type="radio"/> (Default)	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	N/A
3	SEPA ONLY (local format required)	N/A	<input type="checkbox"/>	If ticked, payments can be uploaded in Local Format (Non-Editable); If unticked, GCMS Plus format is used.			

II Template Settings

Select options accordingly. Default setting is unticked.

Template:		Settings:	
1	Manual Creation of Payment	<input checked="" type="checkbox"/>	If ticked, payments can be created with or without using a Payment Template; If unticked, payments can only be created using a Payment template.
2	Beneficiary Information required on Templates	<input checked="" type="checkbox"/>	If ticked, Beneficiary Name is mandatory when creating a Payment Template; If unticked, the Beneficiary Name is not mandatory when creating a Payment Template.
3	Mandatory use of Beneficiary Template in Group / Confidential Payment	<input type="checkbox"/>	If ticked, payments can only be created using a Beneficiary Template; If unticked, payments can be created with or without using a Beneficiary Template.
4	Mandatory use of Beneficiary / Debtor Template in SEPA	<input type="checkbox"/>	If ticked, uploaded SEPA Files become Non-Editable; If unticked, uploaded SEPA Files can be Editable.

III Beneficiary Advice Service

This service allows sending notification of payments to beneficiary by email. (Default setting is unticked)

1	Beneficiary Advice	<input checked="" type="checkbox"/>	If ticked, Beneficiary Advice service will be available.
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MUFG Bank, Ltd.

Applicant Name: ABC COMPANY LIMITED

GCMS Plus: Service(s) Information

IV [Reference Only] Setting Details

No need to enter. This is for your reference regarding the setting details on this page.

For a list of All Payment Types available in the account holding region, please refer to GCMS Plus: Account and Service Information page.

	Instructions	Applicable Services
File Upload Settings		
All Payment Types (except: UK LVP)	Select the type of data field to be made editable for uploaded files.	Payments, Single, Payment, Group Payment, Confidential Payment, SEPA Credit Transfer, SEPA Direct Debit, Domestic Credit Transfer (Europe) and Group/Confidential Payment. Default: Editable
UK LVP (i.e.: BACS & Faster Payments)	Select the type of data field to be made editable for uploaded files.	UK LVP Only. Default: Non-editable
SEPA ONLY (local format)	Tick to use Local Format. If ticked, Local Format Files become Non-Editable.	SEPA Credit Transfer and SEPA Direct Debit. Default: unticked
Beneficiary Information Verification	Tick when requiring the beneficiary and beneficiary bank information set in the upload file to be checked.	Payments Only. Default: unticked
Template Settings		
Manual Creation of Payment	Tick when templates are not mandatory for creating Payment Instructions (payment can be created without template); Untick when payment MUST be created	Payments, Single Payment, Group Payment, and Confidential Payment. Default: unticked
Beneficiary Information required on Templates	Tick when entry of Beneficiary name is mandatory for creating Payment Templates.	Payments, Single Payment, Group Payment, and Confidential Payment. Default: unticked
Mandatory use of Beneficiary Template in Group / Confidential Payment	Tick when the beneficiary template is mandatory for creating instructions.	Group/Confidential Payment Only. Default: unticked
Mandatory use of Beneficiary/Debtor Template in SEPA	Tick when the beneficiary / debtor template are mandatory for creating instructions. If ticked, SEPA Files uploaded become Non-Editable.	SEPA Credit Transfer and SEPA Direct Debit. Default: unticked
Beneficiary Advice Service		
Beneficiary Advice	Tick when using Beneficiary Advice. If ticked, option to sent Notification of payment becomes available.	Payments, Group/Confidential Payment (excluding Malaysia), Single Payment, Group Payment, Confidential Payment and UK LVP. Default: unticked



MUFG Bank, Ltd.

Applicant Name: ABC COMPANY LIMITED

GCMS Plus : Account and Service Information

I Branch/Office & Account Information

Please enter the Branch/Office where your account is held and Account Holder's Name.

Account Holding Branch/Office (Mandatory)	XXX Branch
Account Holder's Name (Mandatory)	ABC COMPANY LIMITED

II Account Details

Please enter your account details and select the services to be linked to the account.

Unless otherwise specified, the first 20 characters of the Account Holder's Name will be set as Account Holder's Short Name.

1	Account Holder's Short Name			
	Account Type		<input checked="" type="radio"/> Ordinary <input type="radio"/> Current <input type="radio"/> Other []	
	Account Number		100XXXX	Currency USD
	GCMS Plus Service(*1)	Global Services	<input checked="" type="checkbox"/> Account Report	<input type="checkbox"/> Cash Projection Report
			<input checked="" type="checkbox"/> Payments (*2)	<input type="checkbox"/> Statement Pooling Interest Master
			<input type="checkbox"/> Time Deposit	<input type="checkbox"/> Statement Pooling Interest
		Local Services	Services specific for EMEA (*2)	
			<input type="checkbox"/> SEPA Credit Transfer	<input type="checkbox"/> UK Low Value Payment
	<input type="checkbox"/> SEPA Direct Debit			
	Services specific for Asia and Oceania			
<input type="checkbox"/> Single Payment (*3)				
2	Account Holder's Short Name			
	Account Type		<input type="radio"/> Ordinary <input checked="" type="radio"/> Current <input type="radio"/> Other []	
	Account Number		100XXXX	Currency USD
	GCMS Plus Service(*1)	Global Services	<input checked="" type="checkbox"/> Account Report	<input type="checkbox"/> Cash Projection Report
			<input checked="" type="checkbox"/> Payments (*2)	<input type="checkbox"/> Statement Pooling Interest Master
			<input type="checkbox"/> Time Deposit	<input type="checkbox"/> Statement Pooling Interest
		Local Services	Services specific for EMEA (*2)	
			<input type="checkbox"/> SEPA Credit Transfer	<input type="checkbox"/> UK Low Value Payment
	<input type="checkbox"/> SEPA Direct Debit		<input type="checkbox"/> Domestic Credit Transfer (Europe)	
	Services specific for Asia and Oceania			
<input type="checkbox"/> Single Payment (*3)	<input type="checkbox"/> Tax Payment (*3)			
<input type="checkbox"/> Group Payment (*3)	<input type="checkbox"/> Group / Confidential Payment (*2)			
<input type="checkbox"/> Confidential Payment (*3)				

口座開設と同時の申し込みの場合は、Account No はブランクで構いません。

If you are submitting this application together with new account opening, please leave it blank for account no.

