

I-FORM

Frequently Asked Questions

FOR MANILA BRANCH



Form Sample



MUFG Bank, Ltd.

Manila Branch

A member of MUFG, a global financial group

Application Form For* Please Select

Mode of Application* Please Select

Bank copy

* Please complete all required fields

1. Account Holder (Applicant) Information	
Debit Account No.* <input type="text"/>	Value Date* 22 Mar 2018
2. Payment Details	
Currency* <input type="text"/>	Amount* <input type="text"/>
Amount in Words <input type="text"/>	Exchange Rate <input type="checkbox"/> NOEX <input type="checkbox"/> SPOT <input type="checkbox"/> Booked under Forward Contract Number <input type="text"/>
Purpose of Payment* PLEASE SELECT	
If Purpose is Others, please explain: <input type="text"/>	
Message to MUFG <input type="text"/>	
3. Beneficiary Account Details	4. Bank Charges
Account No / IBAN* <input type="text"/>	Bank Charges* Please Select
Name* <input type="text"/>	
Address* Bldg./House No., Street, Barangay* <input type="text"/>	A/C Number for Charges <input type="text"/>
District, Town, City* <input type="text"/>	
Province, ZIP* <input type="text"/>	
Country* <input type="text"/>	
Message to Beneficiary <input type="text"/>	
5. Beneficiary Bank Details	
Bank Name* <input type="text"/>	SWIFT code <input type="text"/>
Address* Bldg./House No., Street, Barangay* <input type="text"/>	Province, ZIP* <input type="text"/>
District, Town, City* <input type="text"/>	Country* <input type="text"/>
6. Correspondent Bank	
Bank Name <input type="text"/>	SWIFT code <input type="text"/>
Address Bldg./House No., Street, Barangay <input type="text"/>	Province, ZIP <input type="text"/>
District, Town, City <input type="text"/>	Country <input type="text"/>
7. Authorized signature & Stamp of the Applicant	
	<p>Please effect remittance as specified under the Terms and Conditions of remittance set forth on the MUFG website http://www.bk.mufg.jp/global/global/words/intercourse/pdft001m_1r_716.pdf ("Terms and Conditions").</p> <p><input type="checkbox"/> The transaction does not fall under a transaction related to Iran or North Korea restricted under the FEFTA and acceptance of Terms & Conditions*</p>
	(Signature & Stamp)
Applicant Name* <input type="text"/>	

(For Bank Use Only)

Exchange Rate	
Local Equivalent Amount	
Commission	
Cable Charge	
Documentary Stamps Tax (DST)	
Other Charges	
Total	

Fax confirmation/Phone Record	
Date:	
Time (h:mm):	
Contact Person:	
Confirmed by:	

Management	Manager
Checker	Maker

Remittance#1_V01.3

1. What is I-FORM?

I-FORM is a Remittance PDF form specially developed to help improve customer experience in submitting such payment instructions. It helps the customers in the following ways:

- 1) Saves customers' effort in filling up recurrent payments (by the I-FORM's data saving function).
- 2) Reduces errors in payment instruction forms submission (by the I-FORM's potential error notification function),
- 3) Provides a more secured way to submit payment instructions to the bank (by the additional data verification function of 2-Dimensional (2D) Barcode in the I-Form).

The I-FORM also helps the bank staff to be able to process your payment instructions in a faster and more accurate manner, as the data are electronically scanned and captured from the 2-Dimensional (2D) Barcode found in the I-FORM.

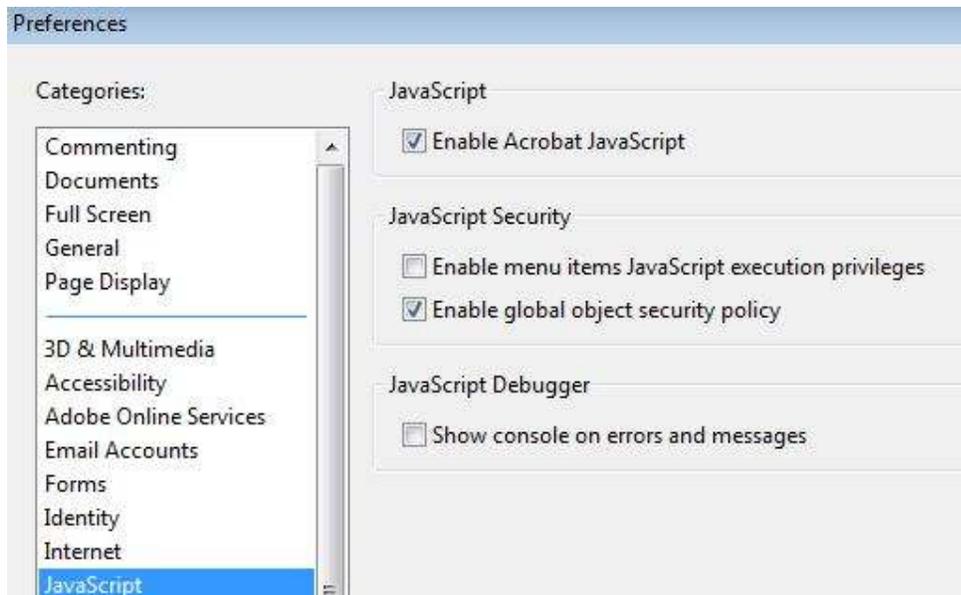
2. How do I correct errors/ amend information after printing?

Please do not correct any information by hand, as these modifications will not be scanned into the bank system. Please revise the softcopy and click "Print" button to generate a form with a new 2D barcode.

3. What are the software requirements for I-FORM?

On the Adobe Reader version 9.0 or above, please ensure that the settings are as such:

- a. Click "Edit", followed by "Preferences"
- b. Click "Java" or "Javascript"
- c. Ensure the boxes are checked as follows:



4. What are the functions of the following buttons?



Save- Saves all information on your PC or network.

Print- System checks the information entered against a set of validation rules before printing the form.

Clear- Removes previously filled boxes.

5. Can I save a soft copy for future use?

Yes. Click the "Save" button. The next time you need to make a similar payment, simply open the file, amend the form accordingly (e.g. Value Date), and click "Print".

6. Can I include an FX rate which I have pre-booked with MUFG?

Yes. If you have pre-booked an FX deal with MUFG, please enter the details of the rate and the FOREX Contract Number in Section 2 of the form (only for Foreign Remittance and Domestic Remittance form options).

7. How do I print this **I-FORM**?

For printing the **I-FORM**, please click “Print” after inputting all mandatory fields.

8. How can I provide foreign currency equivalent instructions to the bank?

Please input foreign currency equivalent instruction in “Message to MUFG” field in Section 2 of the form (only for Foreign Remittance form option).

9. Are there any charges for using this service “**I-FORM**”?

Usage of the **I-FORM** service is free (no additional fees compared to using paper forms).

10. Where I can get the **I-FORM**?

The latest **I-FORM** can be downloaded from the following Bank’s website:

http://www.bk.mufg.jp/global/globalnetwork/asiaoceania/pdf/iform_application_PH.pdf

Alternatively you can contact your relationship manager to obtain a copy of the I-FORM.

MUFG Bank, Ltd., Manila Branch (Bank) is regulated by the Bangko Sentral ng Pilipinas (BSP). For inquiries or complaints, you may call the Bank’s Customer Assistance Team at Tel. No. 750-6466. You may also contact the BSP Financial Consumer Protection Department at Tel. No. 708-7087