

To: **MUFG Bank, Ltd.**
 (Incorporated in Japan with limited liability)
 _____ Branch

Date : _____

Dear Sir,

Re: Authorization for the Collection of Documents


Account Name : _____

The Person(s)/agent(s) named below is/are authorized by me/us to collect documents as mentioned below:-

- Return Cheque(s), AutoCheque(s) and / or Cashier Order(s)
- Other Deposits related documents (Please Specify) _____.

I/We understand that your Bank will not allow anyone other than the one(s) on the list below to collect the aforesaid documents unless prior arrangements have been agreed, in writing, between your Bank and me/us.

In consideration of your agreeing to allow the one(s) on the list below to collect the aforesaid documents on my/our behalf, I/we hereby covenant to (1) waive all my/our claims whatsoever (if any) against you; and (2) indemnify you for all your losses and expenses, in connection with or by reason of this letter.

Name	<input type="checkbox"/> Our Staff <input type="checkbox"/> Appointed Agent *	HK I/D Card Number	Specimen of Company Chop
			

** If the appointed agent is a courier company, registration of representative's HK I/D Card Number is not required. However, the representative of that appointed agent has to present both of his/her HK I/D Card and staff I/D Card for collecting the aforesaid documents.*

This letter shall supersede all the previous letters of authorization and shall remain in full force and effect until your actual receipt of my/our new letter of authorization rescinding this letter.

Yours faithfully,

 Authorized Signature(s)
 (Registered Company Chop if applicable.)

FOR BANK USE ONLY (Confidential)

Manager	Checker	Maker	Verified by		Customer Number	
					Remarks	