

To: **MUFG Bank, Ltd.** (the "Bank")

Date \_\_\_\_\_ :

(Incorporated in Japan with limited liability)

**CMS HK AUTOCHQUE  
INSTRUCTION FOR STOP PAYMENT/ CANCELLATION  
AND REQUEST FOR REFUND**

Dear Sirs,

Re: AutoCheque No. \_\_\_\_\_ dated \_\_\_\_\_  
drawn on your Bank for the amount of \_\_\_\_\_ (The "Amount")  
Pay to \_\_\_\_\_

Stop Payment (*Please tick ✓ as appropriate.*)

We hereby request that payment on the above-mentioned AutoCheque upon its presentation be stopped and request you to refund the Amount less any applicable charge or fee to our A/C No.: \_\_\_\_\_ with you.

Reason of Stop Payment : \_\_\_\_\_.

Cancellation (*Please tick ✓ as appropriate.*)

We hereby return to you the above-mentioned AutoCheque for your cancellation and request you to refund the Amount less any applicable charge or fee to our A/C No.: \_\_\_\_\_ with you.

Reason of Cancellation : \_\_\_\_\_.

And in consideration of your agreeing to stop payment/cancellation and refund the Amount to us by crediting the Amount to our above-mentioned account at our specific request, we hereby agree to

- (a) pay to you all charges to be imposed by you and out-of-pocket expenses to be incurred by you as a result of your having agreed to stop payment/cancellation on the AutoCheque and/or refund the Amount to us; and
- (b) indemnify you and keep you indemnified against all losses, damages and liabilities which may be suffered or sustained by you and all claims, actions and proceedings whatsoever which may be brought against you by any person howsoever, and as a result of your having issued the AutoCheque on our behalf or refund the Amount to us.
- (c) We shall not hold you responsible whatsoever should the payment of the above-mentioned AutoCheque be made before this instruction has actually been received by you.

Yours faithfully,

\_\_\_\_\_  
*Authorized Signature (with rubber stamp if applicable)*

**FOR BANK USE ONLY**

EDP Input	Date	S.A.G.M. (Stop Payment Refund)	DH/Manager	Supervisor	Maker
Place stop cheque					

Signature Verified

Telephone Memo Received By : \_\_\_\_\_

Remarks: \_\_\_\_\_