



eGov1 (BIR)

INITIAL LOG-IN GUIDE

MUFG Bank, Ltd. Manila Branch

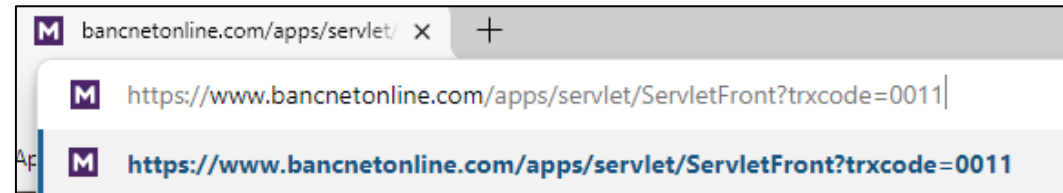
A member of MUFG, a global financial group

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Step #1: Access the URL of BancNet BIR Tax Payment

- ❑ In a browser, enter the link on the address bar:

<https://www.bancnetonline.com/apps/servlet/ServletFront?trxcode=0011>



Step #2: Log in Screen

Login Screen

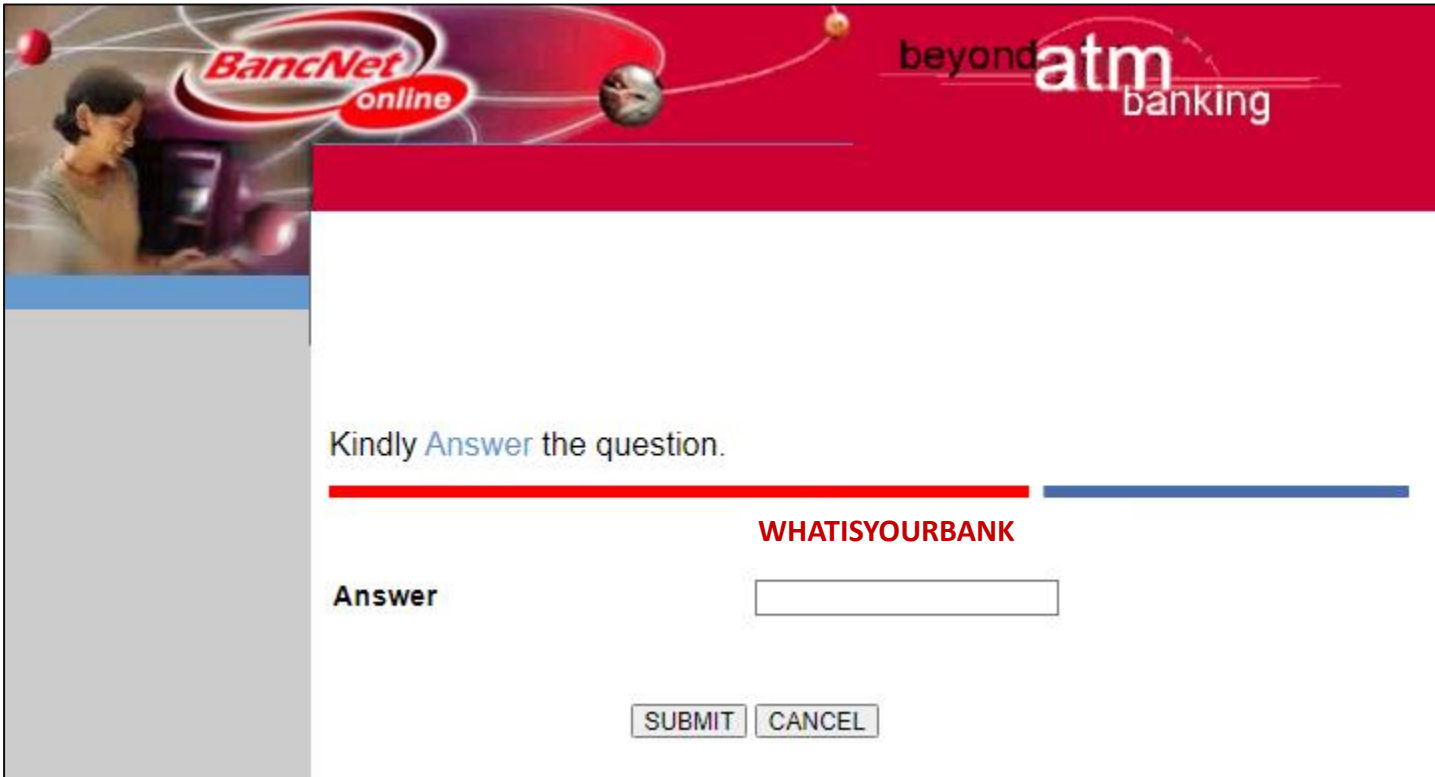
A screenshot of the BancNet Online Administration login screen. The header features the BancNet logo and the text 'beyond atm banking'. Below the header, it says 'Welcome to BancNet Online Administration' and 'Please Login to start.' There are two input fields: 'User Name' and 'Password'. At the bottom, there are 'LOGIN' and 'CANCEL' buttons.

- Enter your **UserName**
 - based on submitted application form
- Enter **Password**
 - copy the one-time password emailed by BancNet
- Click **LOGIN**

Step #3: Answer the Challenge Question

- ❑ Input the assigned Security Answer on the box.

Challenge Question Screen



BancNet online

beyond atm banking

Kindly Answer the question.

WHATISYOURBANK

Answer

SUBMIT CANCEL

- Challenge Question**
 - WHATISYOURBANK
- Input **Challenge Answer**
 - MUFG3696
- Click **SUBMIT**

Step #4: Change Password, Challenge Question and Answer

❑ BancNet will prompt you to change your password, assign a new challenge question and an answer.

Password Change Screen

CHANGE PASSWORD

Old Password

New Password

Confirm Password

Old Challenge Question

New Challenge Question

Old Answer

New Answer

Confirm Answer

Ok

- a. Enter **Old Password**
 - *copy the one-time password emailed by BancNet*
- b. Assign a **New Password**
 - *nominate your password*
- c. **Confirm New Password**
 - *re-type assigned password*
- d. Enter **Old Challenge Question**
 - *WHATISYOURBANK*
- e. Assign a **New Challenge Question**
 - *nominated by user*
- f. Enter **Old Answer**
 - *MUFG3696*
- g. Assign a **New Answer**
 - *nominated by user*
- h. **Confirm New Answer**
 - *re-type assigned new answer*
- i. Click **OK**

PLEASE NOTE:

- ❑ Upon successful login, you will be directed to your BancNet dashboard, where you can access all available features and easily navigate through different sections associated to your account.

FREQUENTLY ASKED QUESTIONS



“My account is locked. How can I unlock it?”

“Please contact MUFG Transaction Banking Helpdesk and email your Username and Corporate TIN to cmsph_support@ph.mufg.jp so the bank can initiate password and account reset”



“Does eGov have a cutoff time?”

*“Makers and Checkers have no cutoff time. However, Final Authorizers may only approve **between 8:30AM to 6:00 PM** on banking days. Any approvals outside of this timeframe will be automatically rejected.”*



“What is the role of each user?”

ROLES	DESCRIPTION
Maker	Prepares and files statutory government payments.
Checker / Authorizer	Validates and authorizes transactions (<i>Optional Role</i>)
Approver / Final Authorizer	AVAN Holder. Validates and authorizes transactions – acts as Final Layer of Approval.



*Should you have any concerns, feel free to contact the Transaction Banking helpdesk at **+632 8886 7371** local **8051-8073** or email us at cmsph_support@ph.mufg.jp*

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