Appendix

Available Payment Types by Branch/Office & Entry Screen Fields

Available Payment Types by Branch/Office

The following table shows available payment types. When you create Payments and Transfers instructions, these payment types will be automatically listed according to the settlement account you select at the beginning.

1. **Branches/offices which provide Single Payment via SWIFT only**
   (Listed in alphabetical order of country name in English spelling)

Country/ Area	Settlement Account		Payment Types (listed automatically)	Payment Type Description	Field Reference
	Settlement Account Office	Currency			
Australia	• Sydney Branch	All	• Foreign Remittance • Domestic (Single)* • Book Transfer	You can create a single instruction for Foreign Remittance, Domestic Remittance and Book Transfer instruction via SWIFT Net (MT101).	Foreign Remittance ☞ (1-1) Domestic (Single)/ Book Transfer ☞ (1-2)
Canada	• Canada Branch • Vancouver Office				
Hong Kong	• Hong Kong Branch				
Myanmar	• Yangon Branch				
New Zealand	• Auckland Branch				
Poland	• MUFG Bank (Europe) N.V. Poland Branch				
REP. of Korea	• Seoul Branch				
Singapore	• Singapore Branch				
Taiwan	• Taipei Branch				
Thailand	• Bank of Ayudhya (Krungsri)				
Turkey	• MUFG Bank (Turkey)				
U.A.E.	• DIFC Branch - Dubai				
U.S.A.	• Atlanta Corporate Banking Office • Chicago Branch • Los Angeles Branch • New York Branch				
Other Bank	• Other Bank				

*"(Single)" is used in the payment type name only for Domestic Remittance to distinguish between single type of domestic payment listed in section 1 and group type of domestic payment listed in section 2.

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2. Branches/offices which provide remittance services via local settlement networks

(Listed in alphabetical order of country name in English spelling)

Country/ Area	Settlement Account		Payment Types (listed automatically)	Payment Type Description	Field Reference
	Settlement Account Office	Currency			
Czech	• MUFG Bank (Europe) N.V. Prague Branch	All	Foreign Remittance	You can create an instruction for Foreign Remittance via SWIFT Net (MT101).	☞ (1-1)
		All	Domestic (Single) - CERTIS	You can create an instruction for Domestic Remittance via SWIFT Net (MT101), other than local payments such as SEPA Credit Transfer and Domestic Remittance in CZK.	☞ (1-2)
		CZK	Domestic - CERTIS	You can create a Group Payment instruction for Local payments in Czech Koruna (CZK).	☞ (2)
		CZK	Domestic (Confidential) - CERTIS	The same as the above, except that the instruction is treated as Confidential. (For example: Salary payments)	☞ (2)
		EUR	Domestic - SEPA	You can create a SEPA Credit Transfer instruction within SEPA area countries in Euro (EUR).	☞ (3)
		EUR	Domestic (Confidential) - SEPA	The same as the above, except that the instruction is treated as Confidential. (For example: Salary payments)	☞ (3)
		All	Book Transfer	You can create an instruction for Book Transfer via SWIFT Net (MT101)	☞ (1-2)
Europe	• MUFG Bank (Europe) N.V. (Amsterdam Head Office, Brussels Branch, Germany Branch) • London Branch • Milano Branch • Paris Branch	All	Foreign Remittance	You can create an instruction for Foreign Remittance via SWIFT Net (MT101).	☞ (1-1)
		All	Domestic (Single) - Target2 / CHAPS	You can create an instruction for Domestic Remittance via SWIFT Net (MT101), other than local payments such as SEPA Credit Transfer.	☞ (1-2)
		EUR	Domestic - SEPA	You can create a SEPA Credit Transfer instruction within SEPA area countries in Euro (EUR).	☞ (3)
		EUR	Domestic (Confidential) - SEPA	The same as the above, except that the instruction is treated as Confidential. (For example: Salary payments)	☞ (3)
		All	Book Transfer	You can create an instruction for Book Transfer via SWIFT Net (MT101).	☞ (1-2)
India	• Chennai Branch • Bengaluru Branch • Mumbai Branch • New Delhi Branch	All	Foreign Remittance	You can create an instruction for Foreign Remittance via SWIFT Net (MT101).	☞ (1-1)
		All	Domestic (Single) - RTGS / NEFT	You can create an instruction for Domestic Remittance via SWIFT Net (MT101), other than local payments in INR.	☞ (1-2)
		INR	Domestic - RTGS / NEFT	You can create a Group Payment instruction for local payments within India in Indian Rupee (INR).	☞ (4)
		INR	Domestic (Confidential) - RTGS / NEFT	The same as the above, except that the instruction is treated as Confidential. (For example: Salary payments)	☞ (4)
		All	Book Transfer	You can create an instruction for Book Transfer via SWIFT Net (MT101).	☞ (1-2)

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Country/ Area	Settlement Account		Payment Types (listed automatically)	Payment Type Description	Field Reference
	Settlement Account Office	Currency			
Indonesia	• Jakarta Branch • Surabaya Sub-Branch	All	Foreign Remittance (Single)	You can create an instruction for Foreign Remittance via SWIFT Net (MT101).	☞ (1-1)
		All	Foreign Remittance (Consolidated Debit)	You can create a Group Payment instruction for Foreign Remittance (Consolidated Debit).	☞ (5)
		All	Foreign Remittance (Confidential)	The same as the above, except that the instruction is treated as Confidential. (For example: Salary payments)	☞ (5)
		All	Domestic (Single)	You can create an instruction for Domestic Remittance via SWIFT Net (MT101), other than local payment in IDR.	☞ (1-2)
		All	Domestic / Book Transfer	You can create a local Group Payment instruction for Jakarta Domestic Remittance or Book Transfer.	☞ (5)
		All	Domestic / Book Transfer (Confidential)	The same as the above, except that the instruction is treated as Confidential. (For example: Salary payments)	☞ (5)
		All	Book Transfer (Single)	You can create an instruction for Book Transfer via SWIFT Net (MT101).	☞ (1-2)
Japan	• Japan	All	Foreign Remittance	You can create an instruction for Foreign Remittance via SWIFT Net (MT101).	☞ (1-1)
		JPY	Domestic / Book Transfer - Zengin	You can create a local Group Payment instruction for Bulk Payment or general payment/transfer within Japan in Japanese Yen (JPY). Note that this payment type cannot be used when the settlement account is a non-resident JPY account.	☞ (6)
		JPY	Domestic (Confidential) - Zengin	The same as the above, except that the instruction is treated as Confidential. (For example: Salary payments) Note that this payment type cannot be used when the settlement account is a non-resident JPY account.	☞ (6)
		All	Book Transfer (Single) - Foreign Exchange	You can create a Single Payment instruction for Foreign Exchange between residents in Japan via SWIFT Net (MT101).	☞ (1-2)
Malaysia	• MUFG Bank (Malaysia)	All	Foreign Remittance	You can create an instruction for Foreign Remittance via SWIFT Net (MT101).	☞ (1-1)
		MYR	Domestic (Single) - DuitNow Transfer	You can create an instruction for domestic real-time online fund transfer within Malaysia in Malaysian Ringgit.	☞ (8)
		All	Domestic (Single) - RENTAS	You can create an instruction for Domestic Remittance via SWIFT Net (MT101), other than local payments in MYR.	☞ (1-2)
		MYR	Domestic - Interbank GIRO	You can create a local Group Payment instruction for Domestic Remittance or Book Transfer within Malaysia in Malaysian Ringgit.	☞ (7)
		MYR	Domestic (Confidential) - Interbank GIRO	The same as the above, except that the instruction is treated as Confidential. (For example: Salary payments)	☞ (7)
		All	Book Transfer	You can create an instruction for Book Transfer via SWIFT Net (MT101).	☞ (1-2)

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Country/ Area	Settlement Account			Payment Types (listed automatically)	Payment Type Description	Field Reference
	Settlement Account Office	Currency				
Philippine	• Manila Branch	All		Foreign Remittance	You can create an instruction for Foreign Remittance via SWIFT Net (MT101).	☞ (1-1)
		All		Domestic (Single)	You can create an instruction for Domestic Remittance via SWIFT Net (MT101), other than local payments in PHP.	☞ (1-1)
		PHP		Domestic - PESONet	You can create a local Group Payment instruction for Domestic Remittance or Book Transfer within Philippines in Philippine Peso (PHP).	☞ (9)
		PHP		Domestic (Confidential) - PESONet	The same as the above, except that the instruction is treated as Confidential. (For example: Salary payments)	☞ (9)
		All		Book Transfer	You can create an instruction for Book Transfer via SWIFT Net (MT101).	☞ (1-1)
Vietnam	• Hanoi Branch • Ho Chi Minh City Branch	All		Foreign Remittance	You can create an instruction for Foreign Remittance via SWIFT Net (MT101).	☞ (1-1)
		All		Domestic (Single)	You can create an instruction for Domestic Remittance via SWIFT Net (MT101), other than local payments in VND.	☞ (1-2)
		VND		Domestic - CITAD	You can create a local Group Payment instruction for Domestic Remittance or Book Transfer within Vietnam in Vietnamese Dong (VND).	☞ (10)
		VND		Domestic (Confidential) - CITAD	The same as the above, except that the instruction is treated as Confidential. (For example: Salary payments)	☞ (10)
		All		Book Transfer	You can create an instruction for Book Transfer via SWIFT Net (MT101).	☞ (1-2)

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<u>Payments and Transfers Entry Screen Field</u>

(1-1) Foreign Remittance (Single) via SWIFT

Applicable payment types are:
Foreign Remittance, Foreign Remittance (Single)

• Fields with * are mandatory.

Field	Remarks
Payment Type and Settlement Account Information	
Payment Type	Displays the payment type selected on the previous page.
Entry No.	Displays the entry number assigned in GCMS Plus.
Entry Type	Displays the entry type.
Uploaded File Name	Displays the file name if it is an uploaded instruction.
Status	Displays the current status.
Account	Displays the account number of the account selected on the previous page.
Bank Name	Displays the bank name of the account selected on the previous page.
Branch Name	Displays the branch name of the account selected on the previous page.
Account Name / Address	Displays the account name and address of the account selected on the previous page.
Transaction Details	
Value Date	Enter a value date. Appliers can leave this field blank. Approvers can enter a date or leave it blank on approval. If it is left blank on approval, the system automatically sets the earliest available date. A "value date" in the Payments and Transfers service refers to the execution date of a money transfer instruction by the remitting bank, which is the date when your settlement account is debited. Note that the beneficiary account may not be credited on the same day. For the available date range, see: ☞ Chapter 1 Transaction Services Appendix Forward Value Date/Execution Date/Collection Date
Currency *	Select the currency.
Amount *	Up to 14 digits including the decimal point and commas.
Exchange Method *	Select one of the following: • NOEX: The remittance currency and the settlement account currency are the same. • SPOT: The remittance currency and the settlement account currency are different, and an exchange contract will not be used for the remittance. • CONT: The remittance currency and the settlement account currency are different, and an exchange contract will be used for the remittance.
Contract No.	Up to 15 alphanumeric characters. This field is available when "CONT" is selected in the [Exchange Method] field. You can click the [Select] button to select a listed contract number.

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Field	Remarks
Purpose of Remittance	Up to 22 alphanumeric characters. This field is mandatory under the following cases: | Payment Type	Settlement Account *1
Foreign Remittance	MUFG Bank (Malaysia), Manila Branch, Yangon Branch, Chennai Branch, Bengaluru Branch, Mumbai Branch, New Delhi Branch, Taipei Branch, MUFG Bank (Turkey)*3, Seoul Branch*4
Foreign Remittance (Single)	Jakarta Branch, Surabaya Sub-Branch | *1 Settlement account offices are listed in alphabetical order of English spelling. *2 The system allows you to apply for or approve instructions without entering the purpose of remittance but you must enter it. *3 You must enter the purpose of remittance only when the currency is "TRY". *4 You must enter the purpose of remittance only when the country of the beneficiary is not Republic of Korea. You can click the [List] button to look up country-specific rules for how to enter the purpose of remittance (English only).
Reference	Up to 16 alphanumeric characters.
RTGS (Urgent)	You can specify RTGS (Urgent) if needed when the payment type and the settlement account match any of the following combinations. | Payment Type	Settlement Account *1
Foreign Remittance	MUFG Bank (Europe) N.V. (Amsterdam Head Office, Prague Branch) | *1 Settlement account offices are listed in alphabetical order of English spelling.

Bank Charge *	Select one of the following:
	• Beneficiary:
	  Both the remittance charge and handling charge of the beneficiary bank are borne by the beneficiary.
	• Applicant:
	  Both the remittance charge and handling charge of the beneficiary bank are borne by the applicant.
	• Share:
	  The remittance charge is borne by the applicant and the handling charge of the beneficiary bank is borne by the beneficiary.

Charge Account	Select the charge account.
Beneficiary Details	You can click the [Beneficiary Master List] button to select registered beneficiary information.
Beneficiary Information	
Name *	Up to 35 alphanumeric characters.
Address *	Up to 70 alphanumeric characters. The [Address] and [City] fields allow up to 69 characters in total.
City	Up to 35 alphanumeric characters. The [Address] and [City] fields allow up to 69 characters in total.
Country *	This field is mandatory. Select the country from the pull-down.
Account No. *	Select "Account No." or "IBAN" and enter the information of up to 34 alphanumeric characters. IBAN is a code of up to 34 alphanumeric characters including information of country, branch of beneficiary bank and account number of beneficiary. It is mainly used in Europe and is recommended for smooth remittances to Europe.
Resident	[For cases where the settlement account is at Jakarta Branch or Surabaya Sub-Branch] Select one of the following: • Resident • Non Resident • Not Set

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Field	Remarks
Beneficiary Type / Citizenship	[For cases where the settlement account is at Jakarta Branch or Surabaya Sub-Branch] Select one of the following: • Indonesian • Foreigner • Not Set • Individual / Indonesian • Corporate / Indonesian • Government / Indonesian • Individual / Foreigner • Corporate / Foreigner • Government / Foreigner
Relationship	[For cases where the settlement account is at Bank of Ayudhya (Krungsri) or Manila Branch] Select one of the following: • Parent • Affiliate • Non Affiliate [For cases where the settlement account is at Jakarta Branch or Surabaya Sub-Branch]Affiliate • Affiliate • Non Affiliate • Not Required • Shareholder • Group
Beneficiary Bank Information	Select "SWIFT BIC" or "Bank / Branch".
SWIFT BIC	8 or 11 alphanumeric characters. SWIFT (BIC) is a code which is used to identify banks worldwide, defined by Society for Worldwide Interbank Financial Telecommunication (SWIFT). You can click the [Select] button to select a listed code.
Bank / Branch	
Bank Name	Up to 35 alphanumeric characters.
Branch Name	Up to 70 alphanumeric characters. The [Branch Name], [Address], and [City] fields allow up to 68 characters in total.
Address	Up to 35 alphanumeric characters. The [Branch Name], [Address], and [City] fields allow up to 68 characters in total.
City	Up to 35 alphanumeric characters. The [Branch Name], [Address], and [City] fields allow up to 68 characters in total.
Country	This field is mandatory. Select the country from the pull-down.
Intermediary Bank Information	Select "SWIFT BIC" or "Bank / Branch" to specify the bank information.
SWIFT BIC	8 or 11 alphanumeric characters. You can click the [Select] button to select a listed code.
Bank / Branch	
Bank Name	Up to 35 alphanumeric characters.
Branch Name	Up to 70 alphanumeric characters. The [Branch Name], [Address], and [City] fields allow up to 68 characters in total.
Address	Up to 35 alphanumeric characters. The [Branch Name], [Address], and [City] fields allow up to 68 characters in total.
City	Up to 35 alphanumeric characters. The [Branch Name], [Address], and [City] fields allow up to 68 characters in total.
Country	Select the country from the pull-down.
Notification Details	
Message	
Message to Beneficiary	Up to 35 alphanumeric characters x 4 lines.

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Field	Remarks
Information to Remitting Bank	If the [Purpose of Remittance], [RTGS (Urgent)], and [Relationship] fields are blank:*1 Up to 35 alphanumeric characters x 3 lines. If the [Purpose of Remittance] field is not blank:*1 Up to 35 alphanumeric characters x 2 lines. If the [RTGS (Urgent)] and [Relationship] fields are not blank: Up to 35 alphanumeric characters x 2 lines. If the [Purpose of Remittance], [RTGS (Urgent)], and [Relationship] fields are not blank: Up to 35 alphanumeric characters x 1 lines. *1 If the settlement account is at MUFG Bank (Europe) N.V. (Amsterdam Head Office, Prague Branch), the maximum number of lines will be one less.
Beneficiary Advice	This section is present for customers who have chosen the Beneficiary Advice service in their service setup.
Beneficiary e-mail Address	Up to 150 alphanumeric characters. Up to 2 addresses. Use a semicolon (;) to separate addresses.
Contents	Up to 50 alphanumeric characters x 10 lines.
Internal Comments	
Applier's Comments	Up to 100 characters (a line break is counted as 2 characters).
Approver's Comments	Two-byte and three-byte characters are also allowed.

- When beneficiary masters are used, you cannot edit some fields on the instruction creation page. Such fields are indicated with the ⚒ icon on the beneficiary master page.

- The characters to enter should be compatible with SWIFT guidelines except the [Beneficiary e-mail Address] field and the [Internal Comments] section.

  1. The followings are the set of characters allowed by SWIFT. All entries must be made using single-byte characters.
     ```
     a b c d e f g h i j k l m n o p q r s t u v w x y z
     A B C D E F G H I J K L M N O P Q R S T U V W X Y Z
     0 1 2 3 4 5 6 7 8 9
     / - ? : ( ) . , ' + Space
     ```

  2. The following characters can be entered in the [Beneficiary e-mail Address] field. All entries must be made using single-byte characters.
     ```
     a b c d e f g h i j k l m n o p q r s t u v w x y z
     A B C D E F G H I J K L M N O P Q R S T U V W X Y Z
     0 1 2 3 4 5 6 7 8 9
     ! # $ % & ' * + - / = ? ^ _ ` { | } ~ . ;
     ```
     Semicolons (;) can be used only for separating e-mail addresses.

  3. Colons (:) and hyphens (-) cannot be used as the head character of any field.
     They also cannot be used as the head character of each line when delimited by 35 characters, or after a line break.

  4. The [Reference] field can neither begin with nor end with a slash (/). Double-slashes (//) is not allowed.

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(1-2) Domestic Remittance and Book Transfer (Single) via SWIFT

Applicable payment types are:

Domestic (Single), Domestic (Single) - CERTIS, Domestic (Single) - Target2 / CHAPS, Domestic (Single) - RTGS / NEFT, Domestic (Single) - RENTAS, Book Transfer, Book Transfer (Single), Book Transfer (Single) - Foreign Exchange

• Fields with * are mandatory.

Field	Remarks
Payment Type and Settlement Account Information	
Payment Type	Displays the payment type selected on the previous page.
Group No.	Displays the group number assigned in GCMS Plus.
Entry Type	Displays the entry type.
Uploaded File Name	Displays the file name if it is an uploaded instruction.
Status	Displays the current status.
Account	Displays the account number of the account selected on the previous page.
Bank Name	Displays the bank name of the account selected on the previous page.
Branch Name	Displays the branch name of the account selected on the previous page.
Account Name / Address	Displays the account name and address of the account selected on the previous page.
Group Information	
Group Name	Up to 35 alphanumeric characters. Enter any name to help you identify the instruction.

Value Date	Enter a value date.
	
	Appliers can leave this field blank. Approvers can enter a date or leave it blank on approval. If it is left blank on approval, the system automatically sets the earliest available date.
	
	A "value date" in the Payments and Transfers service refers to the execution date of a money transfer instruction by the remitting bank, which is the date when your settlement account is debited. Note that the beneficiary account may not be credited on the same day.
	For the available date range, see:
	
	☞ Chapter 1 Transaction Services
	   Appendix
	   Forward Value Date/Execution Date/Collection Date

Transaction Information	
Transaction List	
-	For details, see: ☞ Transaction Page
Total Amount / Number of Transactions	
Currency	Displays the currency.
Total Amount	Displays the total amount.
Total Number of Transactions	Displays the total number of transactions.
Internal Comments	
Applier's Comments	Up to 100 characters (a line break is counted as 2 characters). Two-byte and three-byte characters are also allowed.
Approver's Comments	

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Transaction Page

Field	Remarks
Transaction Details	
Currency *	Displays the currency.
Amount *	Up to 14 digits including the decimal point and commas.
Exchange Method *	Select one of the following: • NOEX: The remittance currency and the settlement account currency are the same. • SPOT: The remittance currency and the settlement account currency are different, and an exchange contract will not be used for the remittance. • CONT: The remittance currency and the settlement account currency are different, and an exchange contract will be used for the remittance.
Contract No.	Up to 15 alphanumeric characters. This field is available when "CONT" is selected in the [Exchange Method] field. You can click the [Select] button to select a listed contract number.
Purpose of Remittance	Up to 22 alphanumeric characters. This field is mandatory under the following cases: <table><tr><th>Payment Type</th><th>Settlement Account *1</th></tr><tr><td>Domestic (Single)</td><td>Manila Branch, Jakarta Branch*2, Surabaya Sub-Branch*2, MUFG Bank (Turkey)*3</td></tr><tr><td>Domestic (Single) - RENTAS</td><td>MUFG Bank (Malaysia)</td></tr><tr><td>Book Transfer</td><td>MUFG Bank (Malaysia), Manila Branch, Taipei Branch</td></tr></table>*1 Settlement account offices are listed in alphabetical order of English spelling. *2 The system allows you to apply for or approve instructions without entering the purpose of remittance but you must enter it. *3 You must enter the purpose of remittance only when the currency is "TRY". You can click the [List] button to look up country-specific rules for how to enter the purpose of remittance (English only).
Reference	Up to 16 alphanumeric characters.
RTGS (Urgent)	You can specify RTGS (Urgent) if needed when the payment type and the settlement account match any of the following combinations. <table><tr><th>Payment Type</th><th>Settlement Account *1</th></tr><tr><td>Domestic (Single)</td><td>Jakarta Branch, Manila Branch, Surabaya Sub-Branch</td></tr><tr><td>Domestic (Single) - CERTIS</td><td>MUFG Bank (Europe) N.V. (Prague Branch)</td></tr><tr><td>RTGS / NEFT</td><td>Bengaluru Branch*2, Chennai Branch*2, Mumbai Branch*2, New Delhi Branch*2</td></tr></table>*1 Settlement account offices are listed in alphabetical order of English spelling. *2 RTGS (Urgent) can be specified only when the settlement account is at Bengaluru Branch, Chennai Branch, Mumbai Branch, or New Delhi Branch and the remittance amount is INR200,000 or higher.
Bank Charge *	Select one of the following: • Beneficiary: Both the remittance charge and handling charge of the beneficiary bank are borne by the beneficiary. • Applicant: Both the remittance charge and handling charge of the beneficiary bank are borne by the applicant. • Share: The remittance charge is borne by the applicant and the handling charge of the beneficiary bank is borne by the beneficiary. For Jakarta Domestic Remittance and Book Transfer, only "Applicant" is available.
Charge Account	Select the charge account.

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Field	Remarks
Beneficiary Details	You can click the [Beneficiary Master List] button to select registered beneficiary information.
Beneficiary Information	

Name *	For the maximum characters of [Name], see below:

Payment Type	Settlement Account *1	Up to
Domestic (Single)	All branches/offices except Manila Branch*2	70 alphanumeric characters
Domestic (Single) - CERTIS	MUFG Bank (Europe) N.V. Prague Branch	35 alphanumeric characters
Domestic (Single) - Target2 / CHAPS	MUFG Bank (Europe) N.V. (Amsterdam Head Office, Brussels Branch, Germany Branch), London Branch, Milano Branch, Paris Branch	
Domestic (Single) - RTGS / NEFT, Book Transfer	Chennai Branch, Bengaluru Branch, Mumbai Branch, New Delhi Branch	
Book Transfer	MUFG Bank (Malaysia)	
Book Transfer (Single)	All branches/offices except Manila Branch *2	70 alphanumeric characters
Book Transfer (Single) - Foreign Exchange	Jakarta Branch, Surabaya Sub-Branch	
Domestic (Single)	Japan	

*1 Settlement account offices are listed in alphabetical order of English spelling.
*2 Up to 50 alphanumeric characters for Manila Branch.

Address *	Up to 70 alphanumeric characters. * *Up to 50 alphanumeric characters for Manila Branch. When you use [Address], [City] and [Country] fields, for the maximum characters in total, see below:

Payment Type	Settlement Account *1	Up to
Domestic (Single)	All branches/offices except Ho Chi Minh City Branch, Hanoi Branch, Jakarta Branch and Surabaya Sub-Branch*2	69 alphanumeric characters
Domestic (Single) - CERTIS	MUFG Bank (Europe) N.V. Prague Branch	
Domestic (Single) - Target2 / CHAPS	MUFG Bank (Europe) N.V. (Amsterdam Head Office, Brussels Branch, Germany Branch), London Branch, Milano Branch, Paris Branch	
Domestic (Single) - RTGS / NEFT, Book Transfer	Chennai Branch, Bengaluru Branch, Mumbai Branch, New Delhi Branch	
Book Transfer	MUFG Bank (Malaysia)	
Book Transfer (Single)	All branches/offices except Ho Chi Minh City Branch and Hanoi Branch*3	
Book Transfer (Single) - Foreign Exchange	Jakarta Branch, Surabaya Sub-Branch	68 alphanumeric characters
Domestic (Single)	Japan	69 alphanumeric characters

*1 Settlement account offices are listed in alphabetical order of English spelling.
*2 Up to 68 alphanumeric characters for Hanoi Branch, Ho Chi Minh City Branch, Jakarta Branch and Surabaya Sub-branch.
*3 Up to 68 alphanumeric character for Hanoi Branch and Ho Chi Minh City Branch.

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Field	Remarks
City	Up to 35 alphanumeric characters. When you use [Address], [City] and [Country] fields, for the maximum characters in total, see below: Payment Type / Settlement Account *1 / Up to table below *1 Settlement account offices are listed in alphabetical order of English spelling. *2 Up to 68 alphanumeric characters for Hanoi Branch, Ho Chi Minh City Branch, Jakarta Branch and Surabaya Sub-Branch. *3 Up to 68 alphanumeric character for Hanoi Branch and Ho Chi Minh City Branch.

Payment Type	Settlement Account *1	Up to
Domestic (Single)	All branches/offices except Ho Chi Minh City Branch, Hanoi Branch, Jakarta Branch and Surabaya Sub-Branch*2	69 alphanumeric characters
Domestic (Single) - CERTIS	MUFG Bank (Europe) N.V. Prague Branch	
Domestic (Single) - Target2 / CHAPS	MUFG Bank (Europe) N.V. (Amsterdam Head Office, Brussels Branch, Germany Branch), London Branch, Milano Branch, Paris Branch	
Domestic (Single) - RTGS / NEFT, Book Transfer	Chennai Branch, Bengaluru Branch, Mumbai Branch, New Delhi Branch	
Book Transfer	MUFG Bank (Malaysia)	
Book Transfer (Single)	All branches/offices except Ho Chi Minh City Branch and Hanoi Branch*3	
Book Transfer (Single) - Foreign Exchange	Jakarta Branch, Surabaya Sub-Branch	68 alphanumeric characters
Domestic (Single)	Japan	69 alphanumeric characters

Field	Remarks
Country	Select the country from the pull-down.
Account No. *	Select "Account No." or "IBAN" and enter the information of up to 34 alphanumeric characters. IBAN is a code of up to 34 alphanumeric characters including information of country, branch of beneficiary bank and account number of beneficiary. It is mainly used in Europe and is recommended for smooth remittances to Europe.
Resident	[For cases where the settlement account is at Jakarta Branch or Surabaya Sub-Branch] Select one of the following: • Resident • Non Resident • Not Set
Beneficiary Type / Citizenship	[For cases where the settlement account is at Jakarta Branch or Surabaya Sub-Branch] Select one of the following: • Indonesian • Foreigner • Not Set • Individual / Indonesian • Corporate / Indonesian • Government / Indonesian • Individual / Foreigner • Corporate / Foreigner • Government / Foreigner

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Field	Remarks
Relationship	[For cases where the settlement account is at Bank of Ayudhya (Krungsri) or Manila Branch] Select one of the following: • Parent • Affiliate • Non Affiliate [For cases where the settlement account is at Jakarta Branch or Surabaya Sub-Branch] Select one of the following: • Affiliate • Non Affiliate • Not Required • Shareholder • Group
Beneficiary Bank Information	Select "Same as Settlement Account Bank / Branch", "Bank / Branch", "SWIFT BIC", or "Bank Code / National Clearing Code" to specify the bank information.
Same as Settlement Account Bank / Branch	[For Book Transfer, Book Transfer (Single) and Book Transfer (Single) - Foreign Exchange] Displays the bank and branch names of the settlement account.
Bank / Branch	
Bank Name	Up to 35 alphanumeric characters. [For cases where the settlement account is at Hanoi Branch or Ho Chi Minh City Branch] In case Domestic (Single) or Book Transfer, the [Bank Name], [Branch Name], [Address], [City] and [Country] fields allow up to 120 characters in total.
Branch Name	Up to 70 alphanumeric characters. The [Branch Name], [Address], and [City] fields allow up to 68 characters in total. [For cases where the settlement account is at Hanoi Branch or Ho Chi Minh City Branch] In case Domestic (Single) or Book Transfer, the [Bank Name], [Branch Name], [Address], [City] and [Country] fields allow up to 120 characters in total.
Address	Up to 35 alphanumeric characters. The [Branch Name], [Address], and [City] fields allow up to 68 characters in total. [For cases where the settlement account is at Hanoi Branch or Ho Chi Minh City Branch] In case Domestic (Single) or Book Transfer, the [Bank Name], [Branch Name], [Address], [City] and [Country] fields allow up to 120 characters in total.
City	Up to 35 alphanumeric characters. The [Branch Name], [Address], and [City] fields allow up to 68 characters in total. [For cases where the settlement account is at Hanoi Branch or Ho Chi Minh City Branch] In case Domestic (Single) or Book Transfer, the [Bank Name], [Branch Name], [Address], [City] and [Country] fields allow up to 120 characters in total.
Country	Select the country from the pull-down. This field is mandatory under the following cases: <table><tr><th>Payment Type</th><th>Settlement Account *1</th></tr><tr><td>Domestic (Single)</td><td>MUFG Bank (Europe) N.V. (Poland Branch), MUFG Bank (Turkey), DIFC Branch - Dubai, New York Branch, Los Angeles Branch, Chicago Branch, MUFG Union Bank, N.A.*2</td></tr><tr><td>Domestic (Single) - CERTIS,</td><td>MUFG Bank (Europe) N.V. (Prague Branch)</td></tr><tr><td>Domestic (Single) - Target2 / CHAPS</td><td>MUFG Bank (Europe) N.V. (Amsterdam Head Office, Brussels Branch, Germany Branch), London Branch, Milano Branch, Paris Branch</td></tr><tr><td>Book Transfer</td><td>New York Branch, Los Angeles Branch, Chicago Branch, MUFG Union Bank, N.A., Canada Branch</td></tr></table> *1 Settlement account offices are listed in alphabetical order of English spelling.
SWIFT BIC	8 or 11 alphanumeric characters. SWIFT (BIC) is a code which is used to identify banks worldwide, defined by Society for Worldwide Interbank Financial Telecommunication (SWIFT). You can click the [Select] button to select a listed code.
Bank Code / National Clearing Code	Up to 33 alphanumeric characters. You can click the [Select] button to select a listed code.

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Field	Remarks
Intermediary Bank Information	[For Domestic (Single), Domestic (Single) - CERTIS, Domestic (Single) - Target2 / CHAPS, Domestic (Single) - RTGS / NEFT and Domestic (Single) - RENTAS] Select "Bank / Branch" or "SWIFT BIC" to specify the bank information.
Bank / Branch	
Bank Name	Up to 35 alphanumeric characters.
Branch Name	Up to 70 alphanumeric characters. The [Branch Name], [Address], and [City] fields allow up to 68 characters in total.
Address	Up to 35 alphanumeric characters. The [Branch Name], [Address], and [City] fields allow up to 68 characters in total.
City	Up to 35 alphanumeric characters. The [Branch Name], [Address], and [City] fields allow up to 68 characters in total.
Country	Select the country from the pull-down.
SWIFT BIC	8 or 11 alphanumeric characters. You can click the [Select] button to select a listed code.
Bank Code / National Clearing Code	Up to 33 alphanumeric characters. You can click the [Select] button to select a listed code.
Notification Details	
Message	
Message to Beneficiary	Up to 143 alphanumeric characters. [If the settlement account is at Manila Branch] Up to 116 alphanumeric characters. [If the settlement account is at Hanoi Branch and Ho Chi Minh City Branch] Up to 40 alphanumeric characters.
Information to Remitting Bank	If the [Purpose of Remittance], [RTGS (Urgent)], and [Relationship] fields are blank:*1 Up to 35 alphanumeric characters x 3 lines. If the [Purpose of Remittance] field is not blank:*1 Up to 35 alphanumeric characters x 2 lines. If the [RTGS (Urgent)] and [Relationship] fields are not blank: Up to 35 alphanumeric characters x 2 lines. If the [Purpose of Remittance], [RTGS (Urgent)], and [Relationship] fields are not blank: Up to 35 alphanumeric characters x 1 lines. *1If the settlement account is at Paris Branch and the payment type is "Domestic Remittance", the maximum number of lines will be one less.
Beneficiary Advice	This section is present for customers who have chosen the Beneficiary Advice service in their service setup.
Beneficiary e-mail Address	Up to 150 alphanumeric characters. Up to 2 addresses. Use a semicolon (;) to separate addresses.
Contents	Up to 50 alphanumeric characters x 10 lines.

- When beneficiary masters are used, you cannot edit some fields on the instruction creation page. Such fields are indicated with the ⚒ icon on the beneficiary master page.

- The characters to enter should be compatible with SWIFT guidelines except the [Beneficiary e-mail Address] field and the [Internal Comments] section.

  1. The followings are the set of characters allowed by SWIFT. All entries must be made using single-byte characters.
     ```
     a b c d e f g h i j k l m n o p q r s t u v w x y z
     A B C D E F G H I J K L M N O P Q R S T U V W X Y Z
     0 1 2 3 4 5 6 7 8 9
     / - ? : ( ) . , ' + Space
     ```

MUFG

2. The following characters can be entered in the [Beneficiary e-mail Address] field. All entries must be made using single-byte characters.

```
a b c d e f g h i j k l m n o p q r s t u v w x y z
A B C D E F G H I J K L M N O P Q R S T U V W X Y Z
0 1 2 3 4 5 6 7 8 9
! # $ % & ' * + - / = ? ^ _ ` { | } ~ . ;
```

Semicolons (;) can be used only for separating e-mail addresses.

3. Colons (:) and hyphens (-) cannot be used as the head character of any field.
They also cannot be used as the head character of each line when delimited by 35 characters, or after a line break.

4. The [Reference] field can neither begin with nor end with a slash (/). Double-slashes (//) is not allowed.

5. If you enter National Clearing Code to specify the beneficiary bank or the intermediary bank, enter one of the two-character abbreviations of the national clearing systems below, followed by a bank code with the correct number of digits.
• If the settlement account is at an MUFG Bank office, you can omit the two-character abbreviation.
• Alternatively, National Clearing Code can be entered in the [Bank Name] field in the [Beneficiary Bank Information] section. In this case, begin with a double-slash (//) and enter one of the two-character abbreviations of the national clearing systems below, followed by a bank code with the correct number of digits.
If you enter National Clearing Code in the [Bank Name] field in the [Beneficiary Bank Information] section, you also need to enter the following information.

For Domestic Remittance in currencies other than the local currency:
• Bank Name and Branch Name (or Address) of Beneficiary Bank Information

Country	Name	Two-character Abbreviation	Digits of Bank Code
Austria	Austrian Bankleitzahl	AT	5 digits
Australia	Australian Bank State Branch (BSB) Code	AU	6 digits
Germany	German Bankleitzahl	BL	8 digits
Canada	Canadian Payments Association Payment Routing Number	CC	9 digits
U.S.A.	CHIPS Universal Identifier	CH	6 digits
China	China National Advanced Payment System (CNAPS) Code	CN	12-14 digits
U.S.A.	CHIPS Participant Identifier	CP	4 digits
Spain	Spanish Domestic Interbanking Code	ES	8-9 digits
U.S.A.	Fedwire Routing Number	FW	9 digits
Greece	HEBIC (Hellenic Bank Identification Code)	GR	7 digits
Hong Kong	Bank Code of Hong Kong	HK	3 digits
Ireland	Irish National Clearing Code (NSC)	IE	6 digits
India	Indian Financial System Code (IFSC)	IN	11 digits
Italy	Italian Domestic Identification Code	IT	10 digits
Poland	Polish National Clearing Code (KNR)	PL	8 digits
Portugal	Portuguese National Clearing Code	PT	8 digits
Russia	Russian Central Bank Identification Code	RU	9 digits
UK	UK Domestic Sort Code	SC	6 digits
Switzerland	Swiss Clearing Code (BC code)	SW	3-5 digits
	Swiss Clearing Code (SIC code)		6 digits

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(2) Group Payment via CERTIS (Czech)

Applicable payment types are:
Domestic - CERTIS, Domestic (Confidential) - CERTIS

• Fields with * are mandatory.

Field	Remarks
Payment Type and Settlement Account Information	
Payment Type	Displays the payment type selected on the previous page.
Group No.	Displays the group number assigned in GCMS Plus.
Entry Type	Displays the entry type.
Uploaded File Name	Displays the file name if it is an uploaded instruction.
Status	Displays the current status.
Account	Displays the account number of the account selected on the previous page.
Bank Name	Displays the bank name of the account selected on the previous page.
Branch Name	Displays the branch name of the account selected on the previous page.
Account Name / Address	Displays the account name and address of the account selected on the previous page.
Group Information	
Group Name	Up to 35 alphanumeric characters. Enter any name to help you identify the instruction.
Value Date	Enter a value date. Appliers can leave this field blank. Approvers can enter a date or leave it blank on approval. If it is left blank on approval, the system automatically sets the earliest available date. A "value date" in the Payments and Transfers service refers to the execution date of a money transfer instruction by the remitting bank, which is the date when your settlement account is debited. Note that the beneficiary account may not be credited on the same day. For the available date range, see: ☞　Chapter 1　Transaction Services 　　Appendix 　　Forward Value Date/Execution Date/Collection Date
Debit Type *	Select one of the following: • Single Debit / Consolidated • Multiple Debit / Non-Consolidated
Urgent	Tick the checkbox to specify the instruction as Urgent.
Transaction Information	Up to 5,000 transactions can be registered in a Group Payment instruction.
Transaction List	
-	For details, see: ☞　Transaction Page
Total Amount / Number of Transactions	
Currency	Displays the currency.
Total Amount	Displays the total amount.
Total Number of Transactions	Displays the total number of transactions.
Internal Comments	
Applier's Comments	Up to 100 characters (a line break is counted as 2 characters). Two-byte and three-byte characters are also allowed.
Approver's Comments	

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Transaction Page

Field	Remarks
Transaction Details	
Currency *	Displays the currency.
Amount *	Up to 20 digits including the decimal point and commas.
Reference	Up to 16 alphanumeric characters.
Beneficiary Details	You can click the [Beneficiary Master List] button to select registered beneficiary information.
Beneficiary Information	
Name *	Up to 35 alphanumeric characters. Special characters cannot be used.
Address	Up to 105 alphanumeric characters. Special characters cannot be used.
Account No. *	Up to 34 alphanumeric characters. Special characters cannot be used.
Notification Details	
Message	
Symbols (Czech)	
KS	Up to 10 numeric characters. * * 5, 6, 7, 51, 1178, 2178 and 3178 cannot be used as KS.
VS	Up to 10 numeric characters.
SS	Up to 10 numeric characters.
Details of Payment	Up to 35 characters x 4 lines.

- When beneficiary masters are used, you cannot edit some fields on the instruction creation page. Such fields are indicated with the ⚒ icon on the beneficiary master page.

- The characters to enter should be compatible with SWIFT guidelines except the [Internal Comments] section.

  The followings are the set of characters allowed by SWIFT:
  ```
  a b c d e f g h i j k l m n o p q r s t u v w x y z
  A B C D E F G H I J K L M N O P Q R S T U V W X Y Z
  0 1 2 3 4 5 6 7 8 9
  / - ? : ( ) . , ' + Space
  ```

⬤ MUFG

(3) SEPA Credit Transfer (Europe)

Applicable payment types are:
Domestic - SEPA, Domestic (Confidential) - SEPA

• Fields with * are mandatory.

Field	Remarks
Payment Type	Displays the payment type selected on the previous page.
Group No.	Displays the group number assigned in GCMS Plus.
Entry Type	Displays the entry type.
Uploaded File Name	Displays the file name if it is an uploaded instruction.
Status	Displays the current status.
Account	Displays the account number of the account selected on the previous page.
Account No. (IBAN)	Displays the account number (IBAN) of the account selected on the previous page.
Bank Name	Displays the bank name of the account selected on the previous page.
Branch Name	Displays the branch name of the account selected on the previous page.
Account Name / Address	Displays the account name and address of the account selected on the previous page.
Group Information	
Group Name	Up to 35 alphanumeric characters. Enter any name to help you identify the instruction.
Value Date	Enter a value date. Appliers can leave this field blank. Approvers can enter a date or leave it blank on approval. If it is left blank on approval, the system automatically sets the earliest available date. A "value date" in the Payments and Transfers service refers to the execution date of a money transfer instruction by the remitting bank, which is the date when your settlement account is debited. Note that the beneficiary account may not be credited on the same day. For the available date range, see: ☞ Chapter 1 Transaction Services Appendix Forward Value Date/Execution Date/Collection Date
Category Purpose	Select the category purpose from the pull-down.
Debit Type *	Select one of the following: • Single Debit / Consolidated • Multiple Debit / Non-Consolidated
Transaction Information	Up to 5,000 transactions can be registered in a Group Payment instruction.
Transaction List	
-	See: ☞ Transaction Page
Total Amount / Number of Transactions	
Currency	Displays the currency.
Total Amount	Displays the total amount.
Total Number of Transactions	Displays the total number of transactions.
Internal Comments	
Applier's Comments	Up to 100 characters (a line break is counted as 2 characters).
Approver's Comments	Two-byte and three-byte characters are also allowed.

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Transaction Page

Field	Remarks
Transaction Details	
Currency *	Displays the currency.
Amount *	Up to 14 digits including the decimal point and commas.
Beneficiary Details	You can click the [Beneficiary Master List] button to select registered beneficiary information.
Beneficiary Information	
Name *	Up to 70 alphanumeric characters.
Address	Up to 140 alphanumeric characters.
Country	Select the country from the pull-down.
Account No. *	Enter the account number (IBAN). IBAN is a code of up to 34 alphanumeric characters including information of country, branch of beneficiary bank and account number of beneficiary. It is mainly used in Europe.
Ultimate Beneficiary	Up to 70 alphanumeric characters.
Beneficiary Bank Information	
SWIFT BIC	8 or 11 alphanumeric characters. SWIFT (BIC) is a code which is used to identify banks worldwide, defined by Society for Worldwide Interbank Financial Telecommunication (SWIFT). You can click the [Select] button to select a listed code.
Notification Details	
Message	
Message to Beneficiary	Up to 140 alphanumeric characters.
End to End Identification	Up to 35 alphanumeric characters. The characters to enter in this field should be compatible with SWIFT guidelines. For all other fields except the [Internal Comments] section, the characters to enter should be compatible with EPC guidelines. For the set of characters allowed by SWIFT, see: ☞ Appendix Payments and Transfers Upload Data Format (GCMS Plus Format - SEPA) This filed can neither begin with nor end with a slash (/). Double-slashes (//) is not allowed.
Structured Message to Beneficiary	Up to 25 alphanumeric characters.
Regulatory Reporting	Up to 35 alphanumeric characters.

- When beneficiary masters are used, you cannot edit some fields on the instruction creation page. Such fields are indicated with the ⚒ icon on the beneficiary master page.

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(4) Group Payment via RTGS/NEFT (India)

Applicable payment types are:
Domestic - RTGS / NEFT, Domestic (Confidential) - RTGS / NEFT

• Fields with * are mandatory.

Field	Remarks
Payment Type and Settlement Account Information	
Payment Type	Displays the payment type selected on the previous page.
Group No.	Displays the group number assigned in GCMS Plus.
Entry Type	Displays the entry type.
Uploaded File Name	Displays the file name if it is an uploaded instruction.
Status	Displays the current status.
Account	Displays the account number of the account selected on the previous page.
Bank Name	Displays the bank name of the account selected on the previous page.
Branch Name	Displays the branch name of the account selected on the previous page.
Account Name / Address	Displays the account name and address of the account selected on the previous page.
Group Information	
Group Name	Up to 20 alphanumeric characters. Enter any name to help you identify the instruction.

Value Date	Enter a value date.
	
	Appliers can leave this field blank. Approvers can enter a date or leave it blank on approval. If it is left blank on approval, the system automatically sets the earliest available date.
	
	A "value date" in the Payments and Transfers service refers to the execution date of a money transfer instruction by the remitting bank, which is the date when your settlement account is debited. Note that the beneficiary account may not be credited on the same day.
	For the available date range, see:
	
	☞ Chapter 1 Transaction Services
	   Appendix
	   Forward Value Date/Execution Date/Collection Date

Debit Type *	Select one of the following: • Single Debit / Consolidated • Multiple Debit / Non-Consolidated * *[Multiple Debit / Non-Consolidated] cannot be selected, in case Confidential Payment type is selected on the previous page.
Transaction Information	Up to 5,000 transactions can be registered in a Group Payment instruction.
Transaction List	
-	See: ☞ Transaction Page
Total Amount / Number of Transactions	
Currency	Displays the currency.
Total Amount	Displays the total amount.
Total Number of Transactions	Displays the total number of transactions.
Internal Comments	
Applier's Comments	Up to 100 characters (a line break is counted as 2 characters).
Approver's Comments	Two-byte and three-byte characters are also allowed.

MUFG

Transaction Page

Field	Remarks
Transaction Details	
Currency *	Displays the currency.
Amount *	Up to 18 digits including the decimal point and commas.
Payment System *	Select "NEFT / Book Transfer" if the remittance amount is less than INR200,000. Also, select "NEFT / Book Transfer" if you enter a code of an MUFG Bank office to specify the beneficiary bank.
Purpose of Remittance	Up to 22 alphanumeric characters. You can click the [List] button to look up country-specific rules for how to enter the purpose of remittance (English only).
Reference	Up to 16 alphanumeric characters. Special characters cannot be used.
Beneficiary Details	You can click the [Beneficiary Master List] button to select registered beneficiary information.
Beneficiary Information	
Name	Up to 35 alphanumeric characters. Special characters cannot be used.
Address	Up to 105 alphanumeric characters. Special characters cannot be used. Note this field must be entered although the system allows you to apply or approve instructions without the address.
Account No.	Up to 34 alphanumeric characters. Special characters cannot be used. Enter a beneficiary account number of 6-34 digits if you use the bank code of an MUFG Bank office to specify the beneficiary bank.
Beneficiary Bank Information	
Bank Code / National Clearing Code	11 alphanumeric characters.
Notification Details	
Message	
Message to Beneficiary	Up to 210 alphanumeric characters.
Beneficiary Advice	This section is present for customers who have chosen the Beneficiary Advice service in their service setup.
Beneficiary e-mail Address	Up to 150 alphanumeric characters. Up to 2 addresses. Use a semicolon (;) to separate addresses.
Contents	Up to 500 alphanumeric characters.
Invoice List	
Invoice Date	Enter the invoice date.
Invoice No.	Up to 20 alphanumeric characters.
Invoice Amount	Up to 19 digits including the sign, decimal point, and commas.
TDS Amount	Up to 19 digits including the sign, decimal point, and commas.
Discount Amount	Up to 19 digits including the sign, decimal point, and commas.
Net Amount	Up to 19 digits including the sign, decimal point, and commas.
Invoice Description	Up to 40 alphanumeric characters.
Total Amount / Number of Invoices	
Currency	Displays the currency.
Total Invoice Amount	Displays the total invoice amount.
Total TDS Amount	Displays the total TDS amount.
Total Discount Amount	Displays the total discount amount.
Total Net Amount	Displays the total net amount.
Total Number of Invoices	Displays the total number of invoices.

- When beneficiary masters are used, you cannot edit some fields on the instruction creation page. Such fields are indicated with the ⚔ icon on the beneficiary master page.

- The following characters can be entered except the [Beneficiary e-mail Address] field and the [Internal Comments] section. All entries must be made using single-byte characters.
  ```
  a b c d e f g h i j k l m n o p q r s t u v w x y z
  A B C D E F G H I J K L M N O P Q R S T U V W X Y Z
  0 1 2 3 4 5 6 7 8 9
  - ( ) , . : / ? ' + Space
  ```

MUFG

- The following characters can be entered in the [Beneficiary e-mail Address] field. All entries must be made using single-byte characters.
  ```
  a b c d e f g h i j k l m n o p q r s t u v w x y z
  A B C D E F G H I J K L M N O P Q R S T U V W X Y Z
  0 1 2 3 4 5 6 7 8 9
  ! # $ % & ' * + - / = ? ^ _ ` { | } ~ . ;
  ```
  Semicolons (;) can be used only for separating e-mail addresses.

- Colons (:), hyphens (-) and slashes (/) cannot be used in the [Name], [Address], [Purpose of Remittance], nor [Message to Beneficiary] field as the head character of each line when delimited by 35 characters.

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(5) Group Payment via Jakarta Domestic Clearing Network (Indonesia)

Applicable payment types are:
Foreign Remittance (Consolidated Debit), Foreign Remittance (Confidential), Domestic / Book Transfer, Domestic / Book Transfer (Confidential)

• Fields with * are mandatory.

Field	Remarks
Payment Type	Displays the payment type selected on the previous page.
Group No.	Displays the group number assigned in GCMS Plus.
Entry Type	Displays the entry type.
Uploaded File Name	Displays the file name if it is an uploaded instruction.
Status	Displays the current status.
Account	Displays the account number of the account selected on the previous page.
Bank Name	Displays the bank name of the account selected on the previous page.
Branch Name	Displays the branch name of the account selected on the previous page.
Account Name / Address	Displays the account name and address of the account selected on the previous page.
Group Information	
Group Name	Up to 35 alphanumeric characters. Enter any name to help you identify the instruction.
Value Date	Enter a value date. Appliers can leave this field blank. Approvers can enter a date or leave it blank on approval. If it is left blank on approval, the system automatically sets the earliest available date. A "value date" in the Payments and Transfers service refers to the execution date of a money transfer instruction by the remitting bank, which is the date when your settlement account is debited. Note that the beneficiary account may not be credited on the same day. For the available date range, see: ☞ Chapter 1 Transaction Services 　　Appendix 　　Forward Value Date/Execution Date/Collection Date
Transaction Information	Up to 5,000 transactions can be registered in a Group Payment instruction.
Transaction List	
-	See: ☞ Transaction Page
Total Amount / Number of Transactions	
Currency	Displays the currency.
Total Amount	Displays the total amount.
Total Number of Transactions	Displays the total number of transactions.
Internal Comments	
Applier's Comments	Up to 100 characters (a line break is counted as 2 characters). Two-byte and three-byte characters are also allowed.
Approver's Comments	

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Transaction Page

Field	Remarks
Transaction Details	
Currency *	For Consolidated Debit, select the same currency as those of the other transactions.
Amount *	Up to 19 digits.
Exchange Method *	Select one of the following: • NOEX: The remittance currency and the settlement account currency are the same. • SPOT: The remittance currency and the settlement account currency are different, and an exchange contract will not be used for the remittance. • CONT: The remittance currency and the settlement account currency are different, and an exchange contract will be used for the remittance. For Consolidated Debit, select "NOEX".
Contract No.	Up to 15 alphanumeric characters. This field is available when "CONT" is selected in the [Exchange Method] field. You can click the [Select] button to select a listed contract number.
Purpose of Remittance	22 alphanumeric characters. Mandatory for Foreign Remittance (Consolidated Debit) and Foreign Remittance (Confidential). You can click the [List] button to look up country-specific rules for how to enter the purpose of remittance (English only).
Reference	Up to 16 alphanumeric characters. Special characters cannot be used.
RTGS (Urgent)	[For Domestic / Book Transfer and Domestic / Book Transfer (Confidential)] Tick the checkbox to specify the instruction as RTGS (Urgent).
Bank Charge *	Select one of the following: • Beneficiary: Both the remittance charge and handling charge of the beneficiary bank are borne by the beneficiary. • Applicant: Both the remittance charge and handling charge of the beneficiary bank are borne by the applicant. • Share: The remittance charge is borne by the applicant and the handling charge of the beneficiary bank is borne by the beneficiary.
Charge Account	Select the charge account.
Beneficiary Details	You can click the [Beneficiary Master List] button to select registered beneficiary information.
Beneficiary Information	
Name	[For Foreign Remittance (Consolidated Debit) and Foreign Remittance (Confidential)] Up to 35 alphanumeric characters. [For Domestic / Book Transfer and Domestic / Book Transfer (Confidential)] Up to 70 alphanumeric characters.
Address	[For Foreign Remittance (Consolidated Debit) and Foreign Remittance (Confidential)] Up to 70 alphanumeric characters. The [Address], [City] and [Country] fields allow up to 69 characters in total. [For Domestic / Book Transfer and Domestic / Book Transfer (Confidential)] Up to 70 alphanumeric characters. The [Address], [City] and [Country] fields allow up to 68 characters in total.
City	[For Foreign Remittance (Consolidated Debit) and Foreign Remittance (Confidential)] Mandatory and up to 35 alphanumeric characters. The [Address], [City] and [Country] fields allow up to 69 characters in total. [For Domestic / Book Transfer and Domestic / Book Transfer (Confidential)] Up to 35 alphanumeric characters. The [Address], [City] and [Country] fields allow up to 68 characters in total.

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Field	Remarks
Country	[For Foreign Remittance (Consolidated Debit) and Foreign Remittance (Confidential)] This field is mandatory. Select the country from the pull-down. The [Address], [City] and [Country] fields allow up to 69 characters in total. [For Domestic / Book Transfer and Domestic / Book Transfer (Confidential)] Select the country from the pull-down. The [Address], [City] and [Country] fields allow up to 68 characters in total.
Account No.	Select "Account No." or "IBAN" and enter the information of up to 34 alphanumeric characters. IBAN is a code of up to 34 alphanumeric characters including information of country, branch of beneficiary bank and account number of beneficiary. It is mainly used in Europe and is recommended for smooth remittances to Europe.
Resident	Select one of the following: • Resident • Non Resident • Not Set
Beneficiary Type / Citizenship	Select one of the following: • Indonesian • Foreigner • Not Set • Individual / Indonesian • Corporate / Indonesian • Government / Indonesian • Individual / Foreigner • Corporate / Foreigner • Government / Foreigner
Relationship	Select one of the following: • Affiliate • Non Affiliate • Not Required • Shareholder • Group
Beneficiary Bank Information	Select "Same as Settlement Account Bank / Branch", "Bank / Branch", "SWIFT BIC", or "Bank Code / National Clearing Code" specify the bank information.
Domestic Remittance / Book Transfer	[For Domestic / Book Transfer and Domestic / Book Transfer (Confidential)] Select one of the following: • Domestic Remittance • Book Transfer
Same as Settlement Account Bank / Branch	[For Domestic / Book Transfer and Domestic / Book Transfer (Confidential)] Displays the bank and branch names of the settlement account.
Bank / Branch	
Bank Name	Up to 35 alphanumeric characters.
Branch Name	Up to 35 alphanumeric characters. The [Branch Name], [Address], and [City] fields allow up to 68 characters in total.
Address	Up to 35 alphanumeric characters. The [Branch Name], [Address], and [City] fields allow up to 68 characters in total.
City	Up to 35 alphanumeric characters. The [Branch Name], [Address], and [City] fields allow up to 68 characters in total.
Country	[For Domestic / Book Transfer and Domestic / Book Transfer (Confidential)] This field is mandatory for Foreign Remittance.
SWIFT BIC	8 or 11 alphanumeric characters. SWIFT (BIC) is a code which is used to identify banks worldwide, defined by Society for Worldwide Interbank Financial Telecommunication (SWIFT). You can click the [Select] button to select a listed code.
Bank Code / National Clearing Code	[For Domestic / Book Transfer and Domestic / Book Transfer (Confidential)] Up to 33 alphanumeric characters. This field is for Domestic Remittance only. You can click the [Select] button to select a listed code.

MUFG

Field	Remarks
Beneficiary Bank Information	[For Foreign Remittance (Consolidated Debit) and Foreign Remittance (Confidential)] Select "Bank / Branch" or "SWIFT / BIC" specify the bank information.
Bank / Branch	
Bank Name	Up to 35 alphanumeric characters.
Branch Name	Up to 35 alphanumeric characters. The [Branch Name], [Address], and [City] fields allow up to 68 characters in total.
Address	Up to 35 alphanumeric characters. The [Branch Name], [Address], and [City] fields allow up to 68 characters in total.
City	Up to 35 alphanumeric characters. The [Branch Name], [Address], and [City] fields allow up to 68 characters in total, and the [City] and [Country] fields allow up to 70 characters in total.
Country	Select the country from the pull-down. The [City] and [Country] fields allow up to 70 characters in total.
SWIFT BIC	8 or 11 alphanumeric characters. You can click the [Select] button to select a listed code.
Notification Details	
Message	
Message to Beneficiary	Up to 143 alphanumeric characters.
Information to Remitting Bank	Up to 3 lines of alphanumeric characters (26 characters + 35 characters x 2 lines). If the [Purpose of Remittance] field is not blank: Up to 2 lines of alphanumeric characters (26 characters + 35 characters).
Beneficiary Advice	This section is present for customers who have chosen the Beneficiary Advice service in their service setup.
Beneficiary e-mail Address	Up to 150 alphanumeric characters. Up to 2 addresses. Use a semicolon (;) to separate addresses.
Contents	Up to 500 characters.

- When beneficiary masters are used, you cannot edit some fields on the instruction creation page. Such fields are indicated with the 🔧 icon on the beneficiary master page.

- The characters to enter should be compatible with SWIFT guidelines except the [Beneficiary e-mail Address] field and the [Internal Comments] section. All entries must be made using single-byte characters.

  1. The followings are the set of characters allowed by SWIFT:
     a b c d e f g h i j k l m n o p q r s t u v w x y z
     A B C D E F G H I J K L M N O P Q R S T U V W X Y Z
     0 1 2 3 4 5 6 7 8 9
     / - ? : ( ) . , ' + Space

  2. The following characters can be entered in the [Beneficiary e-mail Address] field. All entries must be made using single-byte characters.
     a b c d e f g h i j k l m n o p q r s t u v w x y z
     A B C D E F G H I J K L M N O P Q R S T U V W X Y Z
     0 1 2 3 4 5 6 7 8 9
     ! # $ % & ' * + - / = ? ^ _ ` { | } ~ . ;
     Semicolons (;) can be used only for separating e-mail addresses.

  3. Colons (:) and hyphens (-) cannot be used as the head character of any field. They also cannot be used as the head character of each line when delimited by 35 characters, or after a line break.

  4. The [Reference] field can neither begin with nor end with a slash (/). Double-slashes (//) is not allowed.

5. If you enter National Clearing Code to specify the beneficiary bank, enter one of the two-character abbreviations of the national clearing systems below, followed by a bank code with the correct number of digits.
   • If the settlement account is at an MUFG Bank office, you can omit the two-character abbreviation.
   • Alternatively, National Clearing Code can be entered in the [Bank Name] field in the [Beneficiary Bank Information] section. In this case, begin with a double-slash (//) and enter one of the two-character abbreviations of the national clearing systems below, followed by a bank code with the correct number of digits.
   If you enter National Clearing Code in the [Beneficiary Bank Name] field, you also need to enter the following information.

   For Foreign Remittance:
   • City and Country of Beneficiary Information
   • Bank Name, Branch Name (or Address), City, and Country of Beneficiary Bank Information

   For Domestic Remittance in currencies other than the local currency:
   • Bank Name and Branch Name (or Address) of Beneficiary Bank Information

Country	Name	Two-character Abbreviation	Digits of Bank Code
Austria	Austrian Bankleitzahl	AT	5 digits
Australia	Australian Bank State Branch (BSB) Code	AU	6 digits
Germany	German Bankleitzahl	BL	8 digits
Canada	Canadian Payments Association Payment Routing Number	CC	9 digits
U.S.A.	CHIPS Universal Identifier	CH	6 digits
China	China National Advanced Payment System (CNAPS) Code	CN	12-14 digits
U.S.A.	CHIPS Participant Identifier	CP	4 digits
Spain	Spanish Domestic Interbanking Code	ES	8-9 digits
U.S.A.	Fedwire Routing Number	FW	9 digits
Greece	HEBIC (Hellenic Bank Identification Code)	GR	7 digits
Hong Kong	Bank Code of Hong Kong	HK	3 digits
Ireland	Irish National Clearing Code (NSC)	IE	6 digits
India	Indian Financial System Code (IFSC)	IN	11 digits
Italy	Italian Domestic Identification Code	IT	10 digits
Poland	Polish National Clearing Code (KNR)	PL	8 digits
Portugal	Portuguese National Clearing Code	PT	8 digits
Russia	Russian Central Bank Identification Code	RU	9 digits
UK	UK Domestic Sort Code	SC	6 digits
Switzerland	Swiss Clearing Code (BC code)	SW	3-5 digits
	Swiss Clearing Code (SIC code)		6 digits

MUFG

(6) Group Payment via Zengin (Japan)

Applicable payment types are:
Domestic / Book Transfer - Zengin, Domestic (Confidential) - Zengin

• Fields with * are mandatory.

Field	Remarks
Payment Type and Settlement Account Information	
Payment Type	Displays the payment type selected on the previous page.
Group No.	Displays the group number assigned in GCMS Plus.
Entry Type	Displays the entry type.
Uploaded File Name	Displays the file name if it is an uploaded instruction.
Status	Displays the current status.
Account	Displays the account number of the account selected on the previous page.
Bank Name	Displays the bank name of the account selected on the previous page.
Branch Name	Displays the branch name of the account selected on the previous page.
Account Name / Address	Displays the account name and address of the account selected on the previous page.
Group Information	
Group Name	Up to 20 alphanumeric characters. Enter any name to help you identify the instruction.
Value Date	Enter a value date. Appliers can leave this field blank. Approvers can enter a date or leave it blank on approval. If it is left blank on approval, the system automatically sets the earliest available date. A "value date" in the Payments and Transfers service refers to the execution date of a money transfer instruction by the remitting bank, which is the date when your settlement account is debited. Note that the beneficiary account may not be credited on the same day. For the available date range, see: ☞　Chapter 1　Transaction Services 　　　Appendix 　　　Forward Value Date/Execution Date/Collection Date
Debit Type *	Select one of the following: • Single Debit / Consolidated • Multiple Debit / Non-Consolidated For Bulk Payment, Salary Payment, and Bonus Payment, select "Single Debit / Consolidated". For Payment/Book Transfer, select "Multiple Debit / Non-Consolidated".
Payment Sub Type *	Select one of the following: • Bulk payment / 総合振込 • Salary payment / 給与振込 • Bonus payment / 賞与振込 • Payment/Book Transfer / 振込・振替 Once a payment type is set, please note the following when you modify it: - Bulk payment can be changed to Salary payment or Bonus payment. The [EDI Information Identifier] field in the transaction details must be blank. - Salary payment can be changed to Bulk payment only. - Bonus payment can be changed to Bulk payment only. - Payment/Book Transfer cannot be change to another payment type.
Name of Ordering Customer	Up to 40 alphanumeric characters and single/double-byte local characters. (Double-byte local characters will be automatically converted to single-byte after you apply for approval.) Special characters are limited to middle dot (·) and hyphens (-).
Transaction Information	Up to 5,000 transactions can be registered in a Group Payment instruction.
-	See: ☞　Transaction Page
Total Amount / Number of Transactions	
Currency	Displays the currency.
Total Amount	Displays the total amount.
Total Number of Transactions	Displays the total number of transactions.

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Field	Remarks
Internal Comments	
Applier's Comments	Up to 100 characters (a line break is counted as 2 characters).
Approver's Comments	Two-byte and three-byte characters are also allowed.

Transaction Page

Field	Remarks
Transaction Details	
Currency *	Displays the currency.
Amount *	Up to 10 digits.
Beneficiary Details	You can click the [Beneficiary Master List] button to select registered beneficiary information.
Beneficiary Information	
Account Type *	Select one of the following: • 1: Ordinary account / 普通預金 • 2: Current account / 当座預金 • 4: Savings account / 貯蓄預金 • 9: Others / その他
Name *	Up to 70 alphanumeric characters.
Name (Local Character) *	Up to 30 single/double-byte local characters. (Double-byte local characters will be automatically converted to single-byte after you apply for approval.) Special characters are limited to middle dot (·) and hyphens (-). When the Beneficiary Master function is used, the beneficiary names (alphanumeric and local characters) will be automatically retrieved from a beneficiary master that matches the account type, account number, and bank code of the beneficiary. The beneficiary names will not be set automatically if more than one beneficiary master matches the criteria.
Account No. *	Up to 34 alphanumeric characters. Special characters cannot be used. Enter a beneficiary account number of 7 digits if you use the bank code to specify the beneficiary bank.
Beneficiary Bank Information	
Bank Code / National Clearing Code	7 numeric characters. You can click the [Select] button to select a listed code.
Notification Details	
Message	
Customer Code1	Up to 10 alphanumeric characters and single/double-byte local characters. Special characters are limited to hyphens (-).
Customer Code2	Up to 10 alphanumeric characters and single/double-byte local characters. Special characters are limited to hyphens (-).

EDI Information Identifier	This field is used only for Bulk payment.
	
	Select one of the following:
	• Ordering Customer Number:
	  Customer Code2 will be used as Ordering Customer Number.
	• EDI Information Identifier
	  Customer Code1 and 2 will be used as EDI Information Identifier.

Beneficiary Advice	This section is present for customers who have chosen the Beneficiary Advice service in their service setup.
Beneficiary e-mail Address	Up to 150 alphanumeric characters. Up to 2 addresses. Use a semicolon (;) to separate addresses.
Contents	Up to 500 alphanumeric characters.

- When beneficiary masters are used, you cannot edit some fields on the instruction creation page. Such fields are indicated with the ⚒ icon on the beneficiary master page.

MUFG

- The following characters can be entered except the [Beneficiary e-mail Address] field and the [Internal Comments] section. All entries must be made using single-byte characters.
  ```
  A B C D E F G H I J K L M N O P Q R S T U V W X Y Z
  0 1 2 3 4 5 6 7 8 9
  ```
  ア イ ウ エ オ カ キ ク ケ コ サ シ ス セ ソ タ チ ツ テ ト ナ ニ ヌ ネ ノ ハ ヒ フ ヘ ホ マ ミ ム メ モ ヤ ユ ヨ ラ リ ル レ ロ ワ ヲ ン
  ゛ ゜

  ```
  . ( ) - Space
  ```

  When any special character other than the above is entered, it may be converted to a space character.

- The following characters can be entered in the [Beneficiary e-mail Address] field. All entries must be made using single-byte characters.
  ```
  a b c d e f g h i j k l m n o p q r s t u v w x y z
  A B C D E F G H I J K L M N O P Q R S T U V W X Y Z
  0 1 2 3 4 5 6 7 8 9
  ! # $ % & ' * + - / = ? ^ _ ` { | } ~ . ;
  ```
  Semicolons (;) can be used only for separating e-mail addresses.

MUFG

(7) Group Payment via Interbank GIRO (Malaysia)

Applicable payment types are:
Domestic - Interbank GIRO, Domestic (Confidential) - Interbank GIRO

• Fields with * are mandatory.

Field	Remarks
Payment Type and Settlement Account Information	
Payment Type	Displays the payment type selected on the previous page.
Group No.	Displays the group number assigned in GCMS Plus.
Entry Type	Displays the entry type.
Uploaded File Name	Displays the file name if it is an uploaded instruction.
Status	Displays the current status.
Account	Displays the account number of the account selected on the previous page.
Bank Name	Displays the bank name of the account selected on the previous page.
Branch Name	Displays the branch name of the account selected on the previous page.
Account Name / Address	Displays the account name and address of the account selected on the previous page.
Group Information	
Group Name	Up to 20 alphanumeric characters. Enter any name to help you identify the instruction.

Value Date	Enter a value date.
	
	Appliers can leave this field blank. Approvers can enter a date or leave it blank on approval. If it is left blank on approval, the system automatically sets the earliest available date.
	
	A "value date" in the Payments and Transfers service refers to the execution date of a money transfer instruction by the remitting bank, which is the date when your settlement account is debited. Note that the beneficiary account may not be credited on the same day.
	For the available date range, see:
	
	☞ Chapter 1 Transaction Services
	   Appendix
	   Forward Value Date/Execution Date/Collection Date

Debit Type *	Select one of the following: • Single Debit / Consolidated * • Multiple Debit / Non-Consolidated *Only [Single Debit / Consolidated] can be selected in case the debiting account is at MUFG Bank (Malaysia).
Transaction Information	Up to 5,000 transactions can be registered in a Group Payment instruction.
Transaction List	
-	See: ☞ Transaction Page
Total Amount / Number of Transactions	
Currency	Displays the currency.
Total Amount	Displays the total amount.
Total Number of Transactions	Displays the total number of transactions.
Internal Comments	
Applier's Comments	Up to 100 characters (a line break is counted as 2 characters). Two-byte and three-byte characters are also allowed.
Approver's Comments	

Transaction Page

Field	Remarks
Transaction Details	
Currency *	Displays the currency.
Amount *	Up to 12 digits. You can enter an amount up to MYR1,000,000.
Segment Code	
Segment Code *	Select the segment code from the pull-down.

MUFG

Field	Remarks
Identification Type	Select the identification type from the pull-down.
Identification Number	Up to 20 alphanumeric characters. Special characters cannot be used. If the identification type is "New IC No.", enter the number of 12 numeric characters. If the identification type is "Old IC No.", enter the number of up to 8 alphanumeric characters.
Beneficiary Details	You can click the [Beneficiary Master List] button to select registered beneficiary information.
Beneficiary Information	
Beneficiary ID	Up to 15 alphanumeric characters.
Name *	Up to 16 alphanumeric characters.
Account No. *	Up to 17 numeric characters. Enter a beneficiary account number of 6-17 digits if you use the bank code of an MUFG Bank office to specify the beneficiary bank.
Beneficiary Bank Information	
Bank Code / National Clearing Code	8 alphanumeric characters.
Notification Details	
Message	
Recipient Reference *	Up to 20 alphanumeric characters.
Other Payment Details	Up to 20 alphanumeric characters.
Beneficiary Advice	This section is present for customers who have chosen the Beneficiary Advice service in their service setup.
Applicant e-mail Address	Up to 150 alphanumeric characters. You can enter one or more addresses. Use a semicolon (;) to separate addresses.
Beneficiary e-mail Address	Up to 150 alphanumeric characters. Up to 2 addresses. Use a semicolon (;) to separate addresses.
Invoice List	
Invoice Date	Enter the invoice date.
Invoice No.	Up to 15 alphanumeric characters.
Invoice Amount	Up to 14 digits including the sign, decimal point, and commas.
Invoice Description	Up to 75 alphanumeric characters.
Total Amount / Number of Invoices	
Currency	Displays the currency.
Total Invoice Amount	Displays the total invoice amount.
Total Number of Invoices	Displays the total number of invoices.

- When beneficiary masters are used, you cannot edit some fields on the instruction creation page. Such fields are indicated with the ⚡ icon on the beneficiary master page.

- The following characters can be entered except the [Beneficiary e-mail Address] and [Applicant e-mail Address] fields and the [Internal Comments] section. All entries must be made using single-byte characters.
  ```
  a b c d e f g h i j k l m n o p q r s t u v w x y z
  A B C D E F G H I J K L M N O P Q R S T U V W X Y Z
  0 1 2 3 4 5 6 7 8 9
  - ( ) , . : ; / ¥ @ ? ! + # $ % & * < > = [ ] ^ _ ` { } | ~ Space
  ```

- The following characters can be entered in the [Beneficiary e-mail Address] and [Applicant e-mail Address] fields. All entries must be made using single-byte characters.
  ```
  a b c d e f g h i j k l m n o p q r s t u v w x y z
  A B C D E F G H I J K L M N O P Q R S T U V W X Y Z
  0 1 2 3 4 5 6 7 8 9
  ! # $ % & ' * + - / = ? ^ _ ` { | } ~ . ;
  ```
  Semicolons (;) can be used only for separating e-mail addresses.

MUFG

(8) DuitNow Payment (Malaysia)

Applicable payment types are:
Domestic (Single) - DuitNow Transfer

• Fields with * are mandatory.

Field	Remarks
Payment Type and Settlement Account Information	
Payment Type	Displays the payment type selected on the previous page.
Group No.	Displays the group number assigned in GCMS Plus.
Entry Type	Displays the entry type.
Uploaded File Name	Displays the file name if it is an uploaded instruction.
Status	Displays the current status.
Account	Displays the account number of the account selected on the previous page.
Bank Name	Displays the bank name of the account selected on the previous page.
Branch Name	Displays the branch name of the account selected on the previous page.
Account Name / Address	Displays the account name and address of the account selected on the previous page.
Group Information	
Group Name	Up to 20 alphanumeric characters. Enter any name to help you identify the instruction.
Transaction Information	
Transaction List	
-	See: ☞ Transaction Page
Total Amount / Number of Transactions	
Currency	Displays the currency.
Total Amount	Displays the total amount.
Total Number of Transactions	Displays the total number of transactions.
Internal Comments	
Applier's Comments	Up to 100 characters (a line break is counted as 2 characters).
Approver's Comments	Two-byte and three-byte characters are also allowed.

MUFG

Transaction Page

Field	Remarks
Transaction Details	
Currency *	Displays the currency.
Amount *	Up to 13 digits including the decimal point and commas.
Purpose Code *	Select the purpose code from the pull-down.
Beneficiary Details	You can click the [Beneficiary Master List] button to select registered beneficiary information.
Beneficiary Information	Select [Pay to Account No.] or [Pay to DuitNow ID] and enter the information.
Pay to Account No.	
Bank Name	Select the bank name.
Account Type	Select one of the following: • Current Account • Savings Account • Credit Card • Loan
Account No.	Up to 34 numeric characters.
Pay to DuitNow ID	
DuitNow ID Type	Select one of the following: • NRIC Number: numeric only for new NRIC, alphanumeric only for old NRIC • Passport Number: alphanumeric only • Business Registration Number: alphanumeric only exclude "-" • Mobile Number: numeric with country code prefix with a plus sign "+" • Army / Police Number: alphanumeric only exclude "-"
DuitNow ID	Up to 140 alphanumeric characters.
Issuing Country	This field is mandatory if the DuitNow ID Type is "Passport Number".
Name	Up to 16 alphanumeric characters. Click the [Beneficiary Name Inquiry] button so that the PayNet database will be looked up based on the beneficiary information you have entered. If matching information is found, the result will be displayed in the [Name] field. This will enable you to confirm the beneficiary before you proceed.
Name (Beneficiary Master)	[For cases where beneficiary masters are used] Since you have clicked the [Beneficiary Master List] button and selected registered beneficiary information, the [Name (Beneficiary Master)] field displays the name registered on the beneficiary master. After clicking the [Beneficiary Name Inquiry] button in the [Name] field, check if the [Name] and [Name (Beneficiary Master)] fields display the same beneficiary. If the names in these fields are different, the information registered on the beneficiary master may be outdated. Contact the beneficiary for the updated information.
Notification Details	
Message	
Recipient Reference *	Up to 40 alphanumeric characters.
Other Payment Details	Up to 140 alphanumeric characters.
Beneficiary Advice	This section is present for customers who have chosen the Beneficiary Advice service in their service setup.
Applicant e-mail Address	Up to 60 alphanumeric characters. Up to 3 addresses. Use a semicolon (;) to separate addresses.
Beneficiary e-mail Address	Up to 150 alphanumeric characters. Up to 3 addresses. Use a semicolon (;) to separate addresses.
Invoice List	Information of up to three invoices can be entered.
Invoice Date	Enter the invoice date.
Invoice No.	Up to 15 alphanumeric characters.
Invoice Amount	Up to 14 digits including the sign, decimal point, and commas.
Invoice Description	Up to 75 alphanumeric characters.
Total Amount / Number of Invoices	
Currency	Displays the currency.
Total Invoice Amount	Displays the total invoice amount.
Total Number of Invoices	Displays the total number of invoices.

• When beneficiary masters are used, you cannot edit some fields on the instruction creation page. Such fields are indicated with the ⚒ icon on the beneficiary master page.

MUFG

- The following characters can be entered except the [Beneficiary e-mail Address] and [Applicant e-mail Address] fields and the [Internal Comments] section.

  1. The following characters can be entered in the [DuitNow ID] field. All entries must be made using single-byte characters.
     ```
     a b c d e f g h i j k l m n o p q r s t u v w x y z
     A B C D E F G H I J K L M N O P Q R S T U V W X Y Z
     0 1 2 3 4 5 6 7 8 9
     + *
     ```

  2. The following characters can be entered in the [Invoice No.]*2 and [Invoice Description]*1*2 fields. All entries must be made using single-byte characters.
     ```
     a b c d e f g h i j k l m n o p q r s t u v w x y z
     A B C D E F G H I J K L M N O P Q R S T U V W X Y Z
     0 1 2 3 4 5 6 7 8 9
     - ( ) , . : ; / ¥ @ ? ! + # $ % & * < > = [ ] ^ _ ` { } | ~ Space
     ```

  3. The following characters can be entered in the [Recipient Reference]*2 and [Applicant e-mail Address]*1*2 fields. All entries must be made using single-byte characters.
     ```
     a b c d e f g h i j k l m n o p q r s t u v w x y z
     A B C D E F G H I J K L M N O P Q R S T U V W X Y Z
     0 1 2 3 4 5 6 7 8 9
     + - ' _ . , ¥ ( ) Space
     ```

  4. The following characters can be entered in the [Beneficiary e-mail Address]*2 and [Applicant e-mail Address]*2 fields. All entries must be made using single-byte characters.
     ```
     a b c d e f g h i j k l m n o p q r s t u v w x y z
     A B C D E F G H I J K L M N O P Q R S T U V W X Y Z
     0 1 2 3 4 5 6 7 8 9
     ! # $ % & ' * + - / = ? ^ _ ` { | } ~ . ;
     ```
     Semicolons (;) can be used only for separating e-mail addresses.

  *1   Line breaks can be entered but they will not be sent to the beneficiary bank.
  *2   " ' < > & are counted as more than one character as shown below:

Character	Count
"	6
'	6
<	4
>	4
&	5

MUFG

(9) Group Payment via PESONet (Philippines)

Applicable payment types are:
Domestic - PESONet, Domestic (Confidential) - PESONet

• Fields with * are mandatory.

Field	Remarks
Payment Type and Settlement Account Information	
Payment Type	Displays the payment type selected on the previous page.
Group No.	Displays the group number assigned in GCMS Plus.
Entry Type	Displays the entry type.
Uploaded File Name	Displays the file name if it is an uploaded instruction.
Status	Displays the current status.
Account	Displays the account number of the account selected on the previous page.
Bank Name	Displays the bank name of the account selected on the previous page.
Branch Name	Displays the branch name of the account selected on the previous page.
Account Name / Address	Displays the account name and address of the account selected on the previous page.
Group Information	
Group Name	Up to 20 alphanumeric characters. Enter any name to help you identify the instruction.

Value Date	Enter a value date.
	
	Appliers can leave this field blank. Approvers can enter a date or leave it blank on approval. If it is left blank on approval, the system automatically sets the earliest available date.
	
	A "value date" in the Payments and Transfers service refers to the execution date of a money transfer instruction by the remitting bank, which is the date when your settlement account is debited. Note that the beneficiary account may not be credited on the same day.
	For the available date range, see:
	
	☞ Chapter 1 Transaction Services
	    Appendix
	    Forward Value Date/Execution Date/Collection Date

Debit Type *	Select one of the following: • Single Debit / Consolidated • Multiple Debit / Non-Consolidated
Transaction Information	Up to 5,000 transactions can be registered in a Group Payment instruction.
Transaction List	
-	See: ☞ Transaction Page
Total Amount / Number of Transactions	
Currency	Displays the currency.
Total Amount	Displays the total amount.
Total Number of Transactions	Displays the total number of transactions.
Internal Comments	
Applier's Comments	Up to 100 characters (a line break is counted as 2 characters).
Approver's Comments	Two-byte and three-byte characters are also allowed.

MUFG

Transaction Page

Field	Remarks
Transaction Details	
Currency *	Displays the currency.
Amount *	Up to 18 digits including the decimal point and commas.
Purpose of Remittance *	Up to 22 alphanumeric characters. You can click the [List] button to look up country-specific rules for how to enter the purpose of remittance (English only).
Reference	Up to 16 alphanumeric characters.
Beneficiary Details	You can click the [Beneficiary Master List] button to select registered beneficiary information.
Beneficiary Information	
Name *	Up to 50 alphanumeric characters.
Short Name	Up to 16 alphanumeric characters.
Address	Up to 50 alphanumeric characters. For Domestic - PESONet and Domestic (Confidential) - PESONet, you must enter the city name in the [Address] field.
Account No. *	Up to 16 numeric characters. Enter a beneficiary account number of 6-16 digits if you use the bank code of an MUFG Bank office to specify the beneficiary bank.
Beneficiary Bank Information	
Bank Code / National Clearing Code	11 alphanumeric characters.
Notification Details	
Message	
Message to Beneficiary	Up to 116 alphanumeric characters.
Beneficiary Advice	This section is present for customers who have chosen the Beneficiary Advice service in their service setup.
Beneficiary e-mail Address	Up to 150 alphanumeric characters. Up to 2 addresses. Use a semicolon (;) to separate addresses.
Contents	Up to 500 alphanumeric characters.

- When beneficiary masters are used, you cannot edit some fields on the instruction creation page. Such fields are indicated with the ⚒ icon on the beneficiary master page.

- The following characters can be entered except the [Beneficiary e-mail Address] field and the [Internal Comments] section. All entries must be made using single-byte characters.
  ```
  a b c d e f g h i j k l m n o p q r s t u v w x y z
  A B C D E F G H I J K L M N O P Q R S T U V W X Y Z
  0 1 2 3 4 5 6 7 8 9
  – ( ) , . : / @ ? ' + Space
  ```

- The following characters can be entered in the [Beneficiary e-mail Address] field. All entries must be made using single-byte characters.
  ```
  a b c d e f g h i j k l m n o p q r s t u v w x y z
  A B C D E F G H I J K L M N O P Q R S T U V W X Y Z
  0 1 2 3 4 5 6 7 8 9
  ! # $ % & ' * + – / = ? ^ _ ` { | } ~ . ;
  ```
  Semicolons (;) can be used only for separating e-mail addresses.

MUFG

(10) Group Payment via CITAD (Vietnam)

Applicable payment types are:
Domestic - CITAD, Domestic (Confidential) - CITAD

• Fields with * are mandatory.

Field	Remarks
Payment Type and Settlement Account Information	
Payment Type	Displays the payment type selected on the previous page.
Group No.	Displays the group number assigned in GCMS Plus.
Entry Type	Displays the entry type.
Uploaded File Name	Displays the file name if it is an uploaded instruction.
Status	Displays the current status.
Account	Displays the account number of the account selected on the previous page.
Bank Name	Displays the bank name of the account selected on the previous page.
Branch Name	Displays the branch name of the account selected on the previous page.
Account Name / Address	Displays the account name and address of the account selected on the previous page.
Group Information	
Group Name	Up to 20 alphanumeric characters. Enter any name to help you identify the instruction.
Value Date	Enter a value date. Appliers can leave this field blank. Approvers can enter a date or leave it blank on approval. If it is left blank on approval, the system automatically sets the earliest available date. A "value date" in the Payments and Transfers service refers to the execution date of a money transfer instruction by the remitting bank, which is the date when your settlement account is debited. Note that the beneficiary account may not be credited on the same day. For the available date range, see: ☞ Chapter 1　Transaction Services 　Appendix 　Forward Value Date/Execution Date/Collection Date
Debit Type *	Select one of the following: • Single Debit / Consolidated • Multiple Debit / Non-Consolidated
Transaction Information	Up to 5,000 transactions can be registered in a Group Payment instruction.
Transaction List	
-	See: ☞ Transaction Page
Total Amount / Number of Transactions	
Currency	Displays the currency.
Total Amount	Displays the total amount.
Total Number of Transactions	Displays the total number of transactions.
Internal Comments	
Applier's Comments	Up to 100 characters (a line break is counted as 2 characters). Two-byte and three-byte characters are also allowed.
Approver's Comments	

Transaction Page

Field	Remarks
Transaction Details	
Currency *	Displays the currency.
Amount *	Up to 17 digits including the commas.
Reference	Up to 16 alphanumeric characters.
Beneficiary Details	You can click the [Beneficiary Master List] button to select registered beneficiary information.
Beneficiary Information	
Name	Up to 70 alphanumeric characters.
Short Name	Up to 16 alphanumeric characters.
Address	Up to 100 alphanumeric characters.
Account No.	Up to 25 numeric characters. Enter a beneficiary account number of 6-25 digits if you use the bank code of an MUFG Bank office to specify the beneficiary bank.
Beneficiary Bank Information	
Bank Code / National Clearing Code	8-12 alphanumeric characters.
Notification Details	
Message	
Message to Beneficiary	Up to 40 alphanumeric characters. Enter a message of up to 40 characters if you use the bank code of an MUFG Bank office to specify the beneficiary bank.
Beneficiary Advice	This section is present for customers who have chosen the Beneficiary Advice service in their service setup.
Beneficiary e-mail Address	Up to 150 alphanumeric characters. Up to 2 addresses. Use a semicolon (;) to separate addresses.
Contents	Up to 500 alphanumeric characters.

- When beneficiary masters are used, you cannot edit some fields on the instruction creation page. Such fields are indicated with the ⚒ icon on the beneficiary master page.

- The following characters can be entered except the [Beneficiary e-mail Address] field and the [Internal Comments] section. All entries must be made using single-byte characters.
  ```
  a b c d e f g h i j k l m n o p q r s t u v w x y z
  A B C D E F G H I J K L M N O P Q R S T U V W X Y Z
  0 1 2 3 4 5 6 7 8 9
  - ( ) , . : ; /  Space
  ```

- The following characters can be entered in the [Beneficiary e-mail Address] field. All entries must be made using single-byte characters.
  ```
  a b c d e f g h i j k l m n o p q r s t u v w x y z
  A B C D E F G H I J K L M N O P Q R S T U V W X Y Z
  0 1 2 3 4 5 6 7 8 9
  ! # $ % & ' * + - / = ? ^ _ ` { | } ~ . ;
  ```
  Semicolons (;) can be used only for separating e-mail addresses.

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